



Town of Carthage

Site Plan Pre-Application Review

Submit Form to: Planning@TownofCarthage.org

Date Received: _____

File No.: PA— _____ — _____

Proposed Project Information

Applicants Name	Phone	Email Address
Proposed Project		

Planning & Public Works Information

Property Address		LRK/Parcel ID#/PIN	Is the property within the Historical District?
Zoning District	Required Setbacks	Proposed Zoning	Proposed # Parcels / Units
Proposed Use / Proposed Building Square Footage		Proposed Utilities <input type="checkbox"/> Public Water <input type="checkbox"/> Public Sewer <input type="checkbox"/> Private Well <input type="checkbox"/> Private Septic	

Planning Questions

- Is the property located within any of the following overlay districts?
 Residential Historic District District Watershed Protection Overlay District Downtown Retail Overlay District
- Current impervious surface? _____% Proposed impervious surface? _____%
- Is parking included? Yes No How many spaces proposed? _____
- Does the project include landscaping, buffering, sidewalk, greenway system? Yes No
- Does the proposed project require: Ordinance Amendment Special Use Permit Rezoning Variance
 Other _____

Other Comments/Notes:

Fire

- What is the primary or secondary fire district? _____
- Does your site plan/occupancy meet NC Fire Code and TOC Ordinances? Yes No _____
- What type of building construction is proposed? Type I Type II Type III Type IV Type V _____
- Will the property be annexed into the Town and if not, will the property be served by fire hydrants? Yes No
- Is the proposed project intended for Commercial Residential Mixed Use development?

Other Comments/Notes:

Engineering

Current Owners		Projected Start Date
Scope of Project		
Is an extension required? <input type="checkbox"/> No <input type="checkbox"/> Water Extension <input type="checkbox"/> Sewer Extension	Projected Traffic Generated by the Project	Planned Road Cross Section?
Will Infrastructure be Public or Private? Roads <input type="checkbox"/> Public <input type="checkbox"/> Private Water <input type="checkbox"/> Public <input type="checkbox"/> Private Sewer <input type="checkbox"/> Public <input type="checkbox"/> Private		Has NCDOT Been Contacted? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any wetlands on the site? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is area in a red-cockaded woodpecker zone? <input type="checkbox"/> Yes <input type="checkbox"/> No

Other Comments/Notes:

A meeting with the TRC will be scheduled upon receipt of the application and the following materials:

1. Draft site plan(s) drawn to scale
2. Renderings or architectural drawings (if applicable)
3. Any other relevant materials that may assist you with feedback for your project

Signature of Applicant

Date

Staff Comments/Recommendations/Questions