



Town of Carthage

Board of Commissioners

Regular Meeting

January 21, 2025 at 6:30 p.m.

McDonald Building

207 McReynolds Street

Carthage, NC 28327

AGENDA

CALL TO ORDER

INVOCATION – Mayor Jimmy Chalfinch

PLEDGE OF ALLEGIANCE – Commissioner Brent Tanner

APPROVAL OF AGENDA

Members of the board may remove, add, or rearrange items on the agenda prior to commencing the meeting. Motions/votes are not required to approve the agenda but there must be unanimous consent before proceeding.

PUBLIC COMMENT SESSION

Members of the public may use this time to address the Board of Commissioners with any presentations, questions, or concerns. All public comments made as part of a public hearing should be withheld until the public hearing has begun and the floor is given to public comments. No public comment will be made outside of this public comment session or a public hearing unless otherwise permitted by the Board of Commissioners. To request to speak outside of the public comment session or public hearing please raise your hand and wait to be recognized by the presiding officer. The mayor or presiding officer may place time limits on speakers prior to the start of the public comment session.

SPECIAL PRESENTATIONS

Julian Beneviat, Carthage Elementary School Student Council Member, ran on a platform of increasing literacy in the community. Mr. Beneviat would like to present his idea of a Little Library at Nancy Kiser Park for the Board's consideration.

Mr. David Norris would like to present his plans for the Military Banners project that was presented to the Board several months ago. The Board was very amenable and asked Mr. Norris to proceed with his planning and research. Tonight, he will present is finalized plan for the Board's consideration.

REPORTS

Manager's Report (Emily Yopp, pg. 15-17)

Departmental Reports (pg. 18-24)

PUBLIC HEARINGS

- a. Public Hearing – Request for Contiguous Annexation (#ANX.24.03) of 6275 NC 22 Hwy (PID#20230534);
Petitioner: Joshua & Amanda Brown (Kim Gibson, pg. 25-37)
- b. Public Hearing – Request for Rezoning (Ordinance #ORD.25.01) of 6275 NC 22 Hwy (PID#20230534);
Petitioner: Joshua & Amanda Brown (Jennifer Hunt, pg. 38-45)

- c. Public Hearing –Text Amendment for Major Subdivision (Ordinance #ORD.25.02)—Construction Drawings (A), of the UDO as it pertains to Section 100.65-9 (A); Petitioner: Town of Carthage (Jennifer Hunt, pg. 46-51)

NEW BUSINESS

- a. Review, Interview, and Consideration of a Volunteer application for the Historical Committee and Museum; Applicant: Kevin Oliver (Kim Gibson, pg. 52-55)
- b. Site Plan Review for Flexible Industrial Space located at 3810 US 15-501, Parcel 20220380, Zone: Industrial; Petitioner: Lauren Rothlisberger (Jennifer Hunt, pg. 56-60)
- c. Review and Approval of Applications for NCDEQ Direct Grant Funding from State Budget (Emily Yopp, pg. 61-96)
- d. Approval of Annual Audit Contract Amendment (Kesha Matthews, pg. 97-99)

OLD BUSINESS

- a. Review and Approval of Revised Carthage Special Use Permit Order #SUP-02-24 for 403 McReynolds Street; Petitioners: Pamela and Gregory O'Connor (Jennifer Hunt, pg. 100-102)

FINAL COMMENTS

The Board of Commissioners may take this opportunity to provide feedback, comments, commendations, and/or just general thoughts regarding various topics, issues, and ideas.

CLOSED SESSION

As allowed by NC General Statute § 143-318.11(a)(6)

- Discussion of personnel matters

ADJOURNMENT

Town of Carthage

North Carolina

BOARD OF COMMISSIONERS



MEETING AGENDA & BOARD MATERIALS

Regular Monthly Meeting

January 21, 2025

The McDonald Building
207 McReynolds Street
Carthage, NC 28327



FREE LITTLE LIBRARY

INTRODUCTION

- Hello, my name is Julian Beneviat. I'm in student council for Carthage Elementary School. I want to put a free little library to increase literacy and book circulation in the community 😊. I want to put it in Nancy Kiser park because after school a lot of kids go there, and they can grab a book when they leave.

WHAT IS A FREE LITTLE LIBRARY????

- A free little library is a small book circulation method where you can take and leave a book for free.
- They are usually found in parks and areas where people walk.
- The books are provided by the public.

EXAMPLES



Free Little Library at Downtown Park, Southern Pines, NC



Free Little Library at Elizabeth High Rounds Park, Southern Pines, NC

WHERE

- Proposed location-
Near the entrance to the
playground at Nancy Kiser Park.



HOW??

- Approval Needed.
- Raise funds and donations.
- Order and purchase supplies.
- Build the Library.
- Fill with books.
- HAVE FUN READING!!!!!!😊



expamle

Military Tribute Banners for Carthage NC

Project Hometown Heroes

In memory and honor of Matthew Hintz

Banners Created by <https://militarytributebanners.org>

- 1) Eligibility
 - a. Current Active Duty, new enlistments or Veteran whose residence is Moore County
 - b. Special Banners for Gold Star families and New Enlistments
 - i. Banners are free to Gold Star Families (Vietnam War era to current wars (1957-present))
 - ii. Banners are free for New Enlistments (enlist in same year as banner display period)
- 2) Suggested Cost for families
 - a. Raw Cost \$109.00 – Premium Vinyl
 - b. Shipping Costs \$49.00 flat rate 11 or more banners
 - c. Suggested family sponsorship - \$125.00
- 3) Suggested Life of Banners
 - a. 3 years
 - b. Banners Returned to Families after 3 years
 - c. Banner Program renewed after 3 years
- 4) Display Period
 - a. Memorial Day / July 4th through Veterans Day
 - i. Up on May 17, 2025
 - ii. Down on Nov 22, 2025
- 5) Corporate Sponsorship
 - a. Sponsorship for families that cannot afford the cost of a banner for their veteran
 - b. Sponsorship to cover the cost of the bracketing / poles mounting
 - c. Page Created on Rotary Club Website for promotion and advertising of sponsors
- 6) Bracketing Costs
 - a. Double Bracket \$85 each
 - b. Single Bracket \$55 each

Next Steps

1. Obtain permission from the Commissioners and sign memorandum of agreement.
2. The Town of Carthage would make the application to Duke Energy for the banner placement otherwise the cost to Rotary by Duke Energy would be unaffordable.
3. Rotary would handle the publicity, promotion and sponsorship monies for banners. I would ask Rotary to establish a separate account for this project. Rotary Leadership has approved this project.
4. Rotary would seek corporate sponsorship to offset the cost of mounting hardware. Rotary would promote the Sponsors via the Rotary Website and Social Media pages.
5. Town of Carthage would provide labor to hang the banners.
6. Display Period - Banners go up May 17, 2025, and stay up through Veterans Day 2025 (Nov 22)
7. Following year (2026) banners go up prior to Memorial Day and stay up until End of November 2025
8. Note – Minimum of 30 banners need to be ordered at time.
9. We would need to inventory all light poles assigned to the Town of Carthage where banner could be hung and generate a list with the pole numbers. We need to be accurate in this because this would determine how many banners, we could solicit veterans' family sponsorship for. I am hoping we can hang two banners per light pole in most instances. Light only poles are permitted – no utility poles.
10. In our promotion we would ask veterans families to sponsor the cost of the banner (estimation. \$125.00 – not set in stone yet) – Excess funds from Corporate Sponsors would be used to subsidize families of veterans who cannot afford the cost of the banner. Also, there might be local veterans' groups which would subsidize the sponsorship of a banner for families that cannot afford it.
11. The only other requirement would be residence of Moore County.
12. We will work with local military/veteran non-profits to help promote the program.

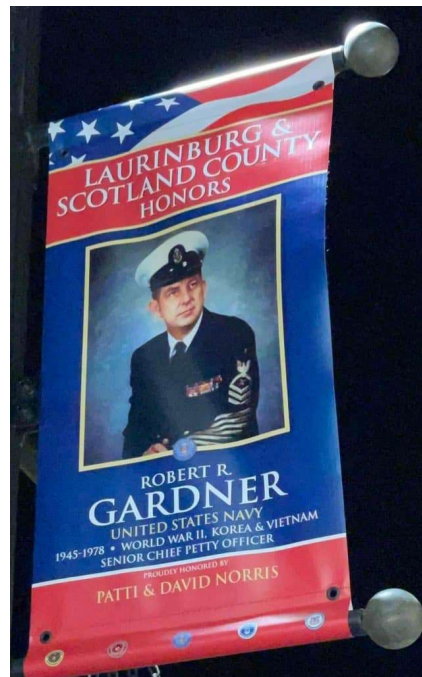
Who in North Carolina has a banner program?

North Carolina

- Calabash
- Carolina Shores
- Jacksonville
- Laurinburg
- Spring Lake
- Wilmington



Laurinburg NC



Laurinburg NC

Indicates pole pocket area. Dashed lines do not print.



SPECIFICATIONS: **Size:** 24" X 48" Finished Size
Finishing: 3.5" Pockets (2.5" opening, 1" seam w/grommets)
Material: 18 oz. UltraFlex Vinyl



Tribute Sample Banner
Proof Sheet 2 | 07/12/2024

Job #: **CARTNC-0524-000**
City: CARTHAGE, NC
Contact: David Norris
Email: padanorr@roadrunner.com

**PLEASE REVIEW YOUR
SAMPLE BANNER PROOF**

Carefully review the sample design proof above for any errors or changes desired. You may email us at info@militarytributebanners.org to request changes or to approve this proof for production. You may also click the button below to go to our approval page. We strive to produce the best error-free printing and your careful proofing helps us do just that.

[Click Here to go to approval page*](#)

*Internet connection required.



GIVING HONOR TO WHOM HONOR IS DUE.



Monthly Call Report

INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE SERIES NAME	INCIDENT NUMBER	AID TYPE
16514998	2024-12-01 09:50:58	Rescue & EMS	1071	
16518722	2024-12-01 13:01:32	Rescue & EMS	1072	
16518741	2024-12-01 14:11:08	Rescue & EMS	1073	
16523068	2024-12-02 09:17:13	Service Call	1075	
16525966	2024-12-02 14:57:39	Good Intent	1077	
16525995	2024-12-02 10:55:25	Rescue & EMS	1076	Other aid given
16537941	2024-12-02 17:18:46	Rescue & EMS	1078	
16582554	2024-12-03 16:12:20	Rescue & EMS	1081	
16582636	2024-12-03 16:43:12	Good Intent	1082	
16585273	2024-12-04 07:11:10	Rescue & EMS	1086	
16585538	2024-12-03 17:40:06	Hazardous Condition	1083	
16587072	2024-12-03 04:41:02	Hazardous Condition	1080	
16587104	2024-12-04 06:49:39	Rescue & EMS	1085	
16587108	2024-12-02 23:35:43	Good Intent	1079	
16588616	2024-12-04 14:37:33	Rescue & EMS	1087	
16608344	2024-12-05 12:37:32	False Alarm & False Call	1089	
16608679	2024-12-05 12:06:30	Rescue & EMS	1088	
16642952	2024-12-03 17:43:10	Fire	1084	
16667460	2024-12-05 18:06:38	Good Intent	1090	
16672499	2024-12-01 16:18:27	Fire	1074	Automatic aid received
16688166	2024-12-06 09:50:47	Rescue & EMS	1091	
16711426	2024-12-06 14:56:08	Fire	1092	Automatic aid given
16717474	2024-12-07 14:22:33	Fire	1093	Mutual aid given
16726477	2024-12-08 10:39:39	Rescue & EMS	1094	Mutual aid received
16726563	2024-12-08 15:06:57	Rescue & EMS	1095	
16726601	2024-12-08 15:29:06	Good Intent	1097	
16726628	2024-12-08 15:14:56	Fire	1096	Automatic aid given
16740494	2024-12-09 07:37:55	Rescue & EMS	1098	
16745483	2024-12-09 13:21:28	Rescue & EMS	1099	
16982601	2024-12-10 07:20:54	Rescue & EMS	1100	

Monthly Call Report

Carthage Fire & Rescue

Address: 4396 US 15 501 Hwy, Carthage, NC,
28327



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE SERIES NAME	INCIDENT NUMBER	AID TYPE
17189864	2024-12-10 15:47:53	Rescue & EMS	1101	
17189938	2024-12-10 17:50:10	Good Intent	1103	
17189973	2024-12-10 18:10:50	Rescue & EMS	1104	
17190086	2024-12-10 16:16:31	Rescue & EMS	1102	
17255642	2024-12-11 08:48:52	Rescue & EMS	1106	Automatic aid received
17290851	2024-12-11 12:55:05	Hazardous Condition	1107	
17339332	2024-12-12 14:10:35	Rescue & EMS	1109	
17421703	2024-12-13 08:38:13	False Alarm & False Call	1111	
17429827	2024-12-13 13:00:53	Rescue & EMS	1112	
17429893	2024-12-13 07:43:07	Rescue & EMS	1110	
17445432	2024-12-14 01:34:12	Rescue & EMS	1113	Other aid given
17563412	2024-12-14 19:47:45	Good Intent	1114	
17563657	2024-12-14 22:45:23	Rescue & EMS	1115	
17615671	2024-12-16 09:37:56	Good Intent	1117	
17615856	2024-12-16 12:04:28	Rescue & EMS	1118	Mutual aid received
17616160	2024-12-14 22:57:11	Good Intent	1116	
17622772	2024-12-11 04:55:47	Severe Weather & Natural Disaster	1105	
17623065	2024-12-17 07:29:18	Rescue & EMS	1119	
17631351	2024-12-18 08:52:41	Rescue & EMS	1122	
17631364	2024-12-11 23:12:49	Good Intent	1108	
17632715	2024-12-18 11:15:49	Rescue & EMS	1124	
17632722	2024-12-18 11:15:38	Hazardous Condition	1123	
17633240	2024-12-18 13:47:40	False Alarm & False Call	1126	
17851560	2024-12-17 16:43:35	Rescue & EMS	1120	
17851584	2024-12-17 22:54:48	False Alarm & False Call	1121	
17898356	2024-12-19 14:05:52	Good Intent	1128	
17934655	2024-12-19 16:52:07	Rescue & EMS	1129	
17999567	2024-12-20 00:26:26	Rescue & EMS	1130	
18105114	2024-12-20 21:51:45	Fire	1133	
18106432	2024-12-21 02:49:00	Rescue & EMS	1134	
18108140	2024-12-21 08:04:52	Good Intent	1135	Mutual aid received
18110847	2024-12-21 11:04:09	Rescue & EMS	1136	Automatic aid received

Monthly Call Report

Carthage Fire & Rescue

Address: 4396 US 15 501 Hwy, Carthage, NC,
28327



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE SERIES NAME	INCIDENT NUMBER	AID TYPE
18112551	2024-12-18 19:05:30	False Alarm & False Call	1127	
18118206	2024-12-22 07:19:25	Fire	1138	Automatic aid given
18129736	2024-12-22 16:23:17	Rescue & EMS	1139	
18130375	2024-12-23 16:16:34	False Alarm & False Call	1140	Mutual aid received
18143406	2024-12-20 01:26:01	Fire	1131	Automatic aid given
18143427	2024-12-24 11:57:32	Fire	1141	
18143947	2024-12-24 14:34:14	Rescue & EMS	1142	
18145513	2024-12-24 16:46:17	Rescue & EMS	1143	
18152839	2024-12-25 10:07:26	Rescue & EMS	1144	
18154270	2024-12-25 15:48:06	Rescue & EMS	1145	
18158169	2024-12-26 01:24:59	Rescue & EMS	1147	
18165464	2024-12-26 11:21:57	Rescue & EMS	1148	Mutual aid received
18165613	2024-12-26 15:18:48	Fire	1149	Mutual aid received
18167233	2024-12-26 23:57:56	Good Intent	1150	Automatic aid given
18168657	2024-12-18 12:16:50	Rescue & EMS	1125	
18169056	2024-12-27 07:33:33	Good Intent	1151	
18169389	2024-12-27 08:44:33	Rescue & EMS	1152	
18169745	2024-12-27 09:04:26	False Alarm & False Call	1153	
18171434	2024-12-27 12:52:21	Service Call	1155	
18181236	2024-12-27 17:44:31	Fire	1158	
18181245	2024-12-27 18:51:54	Rescue & EMS	1159	
18181700	2024-12-27 15:28:32	Rescue & EMS	1156	
18182277	2024-12-27 16:39:07	Rescue & EMS	1157	
18182325	2024-12-27 19:39:29	Rescue & EMS	1160	Other aid given
18185447	2024-12-27 08:56:36	Good Intent	1154	
18191405	2024-12-28 20:51:44	False Alarm & False Call	1161	
18191823	2024-12-28 21:46:26	False Alarm & False Call	1162	
18192690	2024-12-28 23:48:46	False Alarm & False Call	1163	
18197194	2024-12-25 19:09:02	False Alarm & False Call	1146	
18204840	2024-12-29 06:43:33	Good Intent	1164	
18204872	2024-12-29 06:45:08	Fire	1165	
18234097	2024-12-21 11:06:18	Rescue & EMS	1137	

Monthly Call Report

Carthage Fire & Rescue
Address: 4396 US 15 501 Hwy, Carthage, NC,
28327



INCIDENT ID	PSAP CALL DATE/TIME	INCIDENT TYPE SERIES NAME	INCIDENT NUMBER	AID TYPE
18311979	2024-12-31 13:48:11	Good Intent	1166	
18313012	2024-12-31 18:11:57	False Alarm & False Call	1167	



MANAGER'S REPORT

Date: January 15, 2025
To: Carthage Board of Commissioners
From: Emily D. Yopp, Town Manager

Grant Funding Applications for Water and Sewer Projects

Resolution of Support: Tonight, you will consider a resolution to authorize the submission of funding applications for critical water and sewer infrastructure improvements.

Project Overview:

- **Water Improvements:** Upgrading undersized water mains in the Needmore Area and enhancing raw water pumping capabilities at the Water Treatment Plant. These upgrades will enhance service reliability and accommodate future growth.
- **Sewer Improvements:** Replacing the Cox Pump Station and rehabilitating the Lagoon Pump Station to address capacity and efficiency needs.

Next Steps: Upon resolution approval, staff will finalize and submit the applications to the North Carolina Department of Environmental Quality.

Active Project Updates

Unified Development Ordinance (UDO) Update

Work continues on the UDO update. Jennifer Hunt, Carthage Town Planner, and Kimley Horn are conducting an in-depth analysis of our current UDO and developing ordinances to guide Carthage's growth for years to come. Public hearings to consider these ordinances will begin in March and continue through July. Resolutions to call these hearings will be presented as the dates approach.

McDonald Building Renovation

Our general contractor is experiencing difficulties finding subcontractors for some of the work, potentially causing timeline delays. I authorized the building closure for rentals due to anticipated construction but have informed customer service staff that weekend-by-weekend rentals are permitted

until construction begins. We are not accepting reservations for future dates. The Community Building across the street remains available for rental.

Urban Archery Program Update

Jamie Sandoval, Management Analyst, is developing and submitting the necessary documents for participation in the urban archery season beginning in January 2026. She is also creating processes and procedures for managing the pilot program, including:

- Educational materials for the public.
- A tracking system for the 20 permits to be issued by the Town.
- Metrics for evaluating program performance.

Data collected will be presented to the Board at the end of 2026 to determine if annual participation and resource allocation for the program should continue long term.

Downtown Revitalization Requests for Qualifications (RFQs)

As of this writing, we have received four proposals from design and engineering firms for phases 1 and 2 of the downtown revitalization initiative, satisfying General Statute requirements. Lindsay Whitson, our project consultant, is compiling these proposals and preparing additional documents needed for the selection process. This will be reviewed during your special meeting on January 31 at 2:00 p.m.

New Town Hall RFQ Process to Commence

Lindsay Whitson anticipates delivering the draft RFQ for a general contractor for the new Town Hall renovation within the next two weeks. Advertising for bids will follow the same process as the downtown project, including an onsite tour for potential bidders. Updates will be provided as they develop.

Upcoming Initiatives

Budget Planning

Staff has begun preparing for the upcoming fiscal year budget process. Key Board priorities will be determined at the annual budget retreat on March 15. Staff is compiling departmental annual reports, which will be included in the Town of Carthage Annual Report and presented at the retreat. The budget presentation is scheduled for May 19 during the regular meeting, with a public hearing and adoption planned for June 16.

Community Events

Kim has started receiving applications for the 2025 Buggy Festival and is in the preliminary planning stages for the event, which will be held on May 10. Additional updates will be provided as the event develops.

Operational Updates

Staffing: New Hires Since September 2024

- **New Intern in the Administrative Department:** I am pleased to introduce Quinn Augustine, a Sandhills Community College student studying political journalism. Quinn will develop her skills by taking meeting minutes, creating social media posts, managing portions of the town's website, sending meeting summaries to the public, and writing weekly articles for the News page. Toward the end of her 17-week internship, she will present a report on our current communication practices, areas for improvement, and recommendations. This report will be presented during the April 21 regular meeting.
 - **Police and Fire Department New Hires:**
 - Carthage Police Department:**
 - Evan Bass – Police Cadet (hired 9/30)
 - Megan Grubb – Patrol Officer (hired 12/23)
 - Michael Hardin - Patrol Officer (hired 12/23)
 - Michael Rowland – Cadet to Sworn Officer (1/15)
 - Christopher Williams – Cadet (hired 1/13)
 - Carthage Fire Department:**
 - Brian Kreitz – Full Time Driver/Operator (hired 10/21)
 - Jayden Scott – Full Time Driver/Operator (hired 10/21)
 - Jordan Smith – Full Time Driver/Operator (hired 10/21)
-

Miscellaneous

Public Meeting for Carthage Elementary School

The Moore County Board of Education will hold a public meeting on February 3 at 5:30 p.m. for Carthage community members to discuss the future of Carthage Elementary School. The school is showing its age and faces structural and capacity challenges. With significant residential growth projected in our community, this is an important opportunity for citizens, parents, and the Carthage Board of Commissioners to share priorities for the school's future.

As always, I welcome your questions or requests for additional information during tonight's meeting. Thank you for your ongoing support and commitment to our town's progress.

Respectfully,

Emily D. Yopp
Town Manager

Carthage Police Department | Citation / Warning (NC)s: 4 Results | 2024-12-01 - 2024-12-31

Citation/Warning Type	Citation Date/Time	Agency Case Number	Race	Gender
Written Warning	2024-12-19 11:51	24-006852	W - White	M - Male
Written Warning	2024-12-13 13:08	24-006756	I - American Indian or Alaska Native	M - Male
Written Warning	2024-12-12 18:49	24-006744	W - White	F - Female
Citation	2024-12-03 06:10	24-006572	W - White	M - Male

Carthage Police Department | Incident (NC)s: 38 Results | 2024-12-01 - 2024-12-31

Incident Number	Reference #	Primary Offense
I20241231-30	24-006903	90Z-05 - Hit & Run : Striking a vehicle and leaving the scene
I20241231-23	24-007077	90Z - All Other Offenses : Criminal Summons
I20241230-21	24-006867	90Z - All Other Offenses : Information
I20241229-06	24-007039	90Z - All Other Offenses : Warrant Service/Located Wanted Person
I20241229-02	24-007031	13B - Simple Assault
I20241227-05	24-006997	90Z - All Other Offenses : Overdose
I20241224-02	24-006956	23H - All Other Larceny
I20241221-02	24-006883	90Z-61 - Disturbing Peace : Acting unruly in public
I20241220-04	24-006881	13B - Simple Assault
I20241219-42	24-006857	13B - Simple Assault
I20241219-28	24-006852	90Z - All Other Offenses : Warrant Service
I20241219-12	24-006848	13B - Simple Assault
I20241218-16	24-006482	23C - Shoplifting
I20241218-13	24-006841	90Z - All Other Offenses : Warrant Service
I20241216-30	24-006794	90Z-02 - Unattended Death : Passed away at the breakfast table
I20241216-01	24-006790	90Z - All Other Offenses : Communicating Threats
I20241215-01	24-006788	13B - Simple Assault
I20241213-10	24-006760	13B - Simple Assault
I20241213-04	24-006688	90Z-05 - Hit & Run : Hit and Run
I20241212-13	24-006745	13B - Simple Assault
I20241211-21	24-006719	90Z - All Other Offenses : Domestic
I20241210-64	24-006699	90Z - All Other Offenses : Domestic
I20241210-26	24-006689	23G - Theft of Motor Vehicle Parts or Accessories
I20241205-10	24-006612	90Z-06 - Sudden Death : Natural Death

Incident Number	Reference #	Primary Offense
I20241204-61	24-006602	90Z - All Other Offenses : Possible B&E Attempt

Carthage Police Department | Warrants: 6 Results | 2024-12-01 - 2024-12-31

Incident	Warrant Type	Arrest Date	U C R/N I B R S Offenses	Race	Gender	Obtained Location (F I P S)	Offense Date/Time
I20241229-06	Felony Warrant	2024-12-30T02:08:00.000Z	90Z - All Other Offenses	W - White	M - Male	125 - Moore	2024-12-28 00:00
I20241218-16	Misdemeanor Warrant	2024-12-18T22:33:00.000Z	23C - Shoplifting	W - White	M - Male	125 - Moore	2024-12-18 00:00
I20241218-13	Capias Warrant	2024-12-18T20:02:00.000Z	90Z - All Other Offenses	B - Black or African American	M - Male	125 - Moore	2024-12-06 00:00
I20241213-10	Misdemeanor Warrant	2024-12-14T15:27:00.000Z	13B - Simple Assault	W - White	M - Male	125 - Moore	2024-12-13 00:00
I20241212-13	Misdemeanor Warrant		13B - Simple Assault			125 - Moore	2024-12-12 19:00
I20241203-04	Misdemeanor Warrant	2024-12-03T05:21:00.000Z	90Z - All Other Offenses	W - White	F - Female	125 - Moore	2024-03-18 00:00

TOWN OF CARTHAGE CASH POSITION

FUND		<u>DECEMBER 2024</u>	<u>NOVEMBER 2024</u>	<u>OCTOBER 2024</u>
#10	Cash on Hand			
	Petty Cash	\$300.00	\$300.00	\$300.00
	Crime Investigation	\$200.00	\$200.00	\$200.00
#10	General Fund			
	Central Depository (.05% Yield)	\$1,384,718.54	\$2,034,434.55	\$2,475,050.44
	CD Mature 03/20/2024 (0.02% Yield)	\$25,437.02	\$25,437.02	\$25,437.02
	NC Capital Trust (5.23% Yield)	\$966,861.95	\$963,206.89	\$959,586.66
#10	Firemens' Fraternal			
	Central Depository (.05% Yield)	\$14,368.00	\$14,368.00	\$14,368.00
#10	McConnell Marker			
	Central Depository (.05% Yield)	\$200.00	\$200.00	\$200.00
#10	Restricted Performance Bond			
	Central Depository (.05% Yield)	\$23,632.00	\$23,632.00	\$23,632.00
#10	Carriage Hills Surety			
	Central Depository (.05% Yield)	\$20,000.00	\$20,000.00	\$20,000.00
#10	Carriage Place Townhomes Surety			
	Central Depository (.05% Yield)	\$35,000.00	\$35,000.00	\$35,000.00
#10	Historical			
	Central Depository (.05% Yield)	\$1,685.14	\$1,685.14	\$1,685.14
#15	Powell Bill Fund			
	Central Depository (.05% Yield)	\$69,973.54	\$74,826.17	\$77,289.48
	NC Capital Trust (5.23% Yield)	\$95,846.14	\$95,483.81	\$95,124.93

		<u>DECEMBER 2024</u>	<u>NOVEMBER 2024</u>	<u>OCTOBER 2024</u>
#30	Water			
	Central Depository (.05% Yield)	\$337,995.97	\$538,444.68	\$531,049.89
	CD Mature 03/20/2024 (.02% Yield)	\$17,300.70	\$17,300.70	\$17,300.70
	NC Capital Trust (5.23% Yield)	\$347,904.76	\$346,589.56	\$345,286.90
#31	Sewer			
	Central Depository (.05% Yield)	\$880,590.01	\$1,327,344.51	\$1,344,336.00
	CD Mature 03/20/2024 (.20% Yield)	\$17,300.69	\$17,300.69	\$17,300.69
	NC Capital Trust (5.23% Yield)	\$99,887.62	\$99,510.01	\$99,136.00
#35	Capital Reserve Water & Sewer Improvements			
	Central Depository (.05% Yield)	\$886,308.09	\$508,992.09	\$508,992.09
#70	Cemetery			
	Central Depository (.05% Yield)	\$0.00	\$0.00	\$0.00
	NC Capital Trust (5.23% Yield)	\$30,028.49	\$29,914.97	\$29,802.53
	TOTALS	\$5,255,538.66	\$6,174,170.79	\$6,621,078.47

MONTHLY REPORT
DECEMBER 2024

Water Service

Locates	Work Orders	Cut-Offs / Tags	Meters Installed	Water Main/ Service Repairs	Water Taps
320	51	0	2	4	0

Sewer Service

Service Renewals	Lift Station Repairs	Force Main Repairs	Mowed Outfall Lines	Town Sewer Backups	Sewer Taps
0	0	0	0	2	0

Building & Grounds

Leaf & Limb Total Rounds	Trash Runs	Complete Mowed Rounds	Building Repairs
1		0	0

Streets

Cleaned Out Catch Basin	Cleaned Streets With Blower
1	1

Construction Projects

- 1.
- 2.
- 3.

Additional Notes



MEMORANDUM

Date: January 16, 2025

To: The Board of Commissioners

From: Kim Gibson, Town Clerk

Subject: PUBLIC HEARING FOR CONTIGUOUS ANNEXATION REQUEST OF PID #20230534 – 6275 NC 22 HWY; PETITIONER: JOSHUA & AMANDA BROWN

REQUEST

Property owners, Joshua and Amanda Brown have requested to have a contiguous annexation of the property known as PID #20230534, also known as 6275 NC 22 Hwy. The property owner would like to annex into the Town of Carthage so that they may receive Town-provided services.

SUGGESTED MOTION(S):

Option #1

I move to approve the request of Joshua & Amanda Brown for contiguous annexation of the property located at 6275 NC 22 Hwy; PID #20230534 as written and presented.

Option #2

I move to deny the request of Joshua & Amanda Brown for contiguous annexation of the property located at 6275 NC 22 Hwy; PID #20230534 for the following reason(s): _____



Town of Carthage

CERTIFICATE OF SUFFICIENCY

RE: 6275 NC 22 Hwy, PID#20230534

To the Board of Commissioners of the Town of Carthage, North Carolina:

I, Kimberly Gibson, Town Clerk, do hereby certify that I investigated the petition attached hereto and have found as a fact in accordance with N.C.G.S. 160A-31:

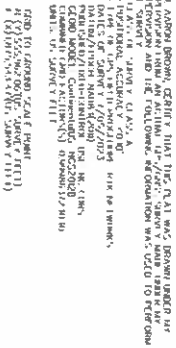
1. There is a written description on the deed. A recorded survey map is recorded with the Moore County Register of Deeds and is adequate to locate the property on the ground.
2. A search of the tax records and the grantor index of the Register of Deeds supports that the property has not been conveyed to another property owner.
3. Each identified owner has signed the petition and provided their address.
4. The property is currently non-contiguous to existing city limits.

In witness whereof, I have hereunto set my hand and affixed the Seal of the Town of Carthage, this 16th day of January, 2025.



 Kimberly Gibson, Town Clerk







Town of Carthage

4396 Hwy 15/501 • Carthage, NC 28327

Phone: 910.947.2331 • Fax: 910.947.3079

www.TownofCarthage.org

Email Completed Form to: TownClerk@TownofCarthage.org

Annexation Petition

Date: 10/17/2024

☒ Contiguous ☐ Non-Contiguous

Site Information

Address of Site 6275 NC Hwy 22, Carthage Nc 28315		LRK/Parcel ID# 20230534
Current Jurisdiction K	Current Zoning N/A RA-40	Parcel Size 1.96
Explanation of Request Building a home, need utilities.		

To the Board of Commissioners of the Town of Carthage:

- We, the undersigned owners of real property respectfully request that the area described in this petition be annexed into the Town of Carthage.
- The area to be annexed is ☒ contiguous ☐ non-contiguous to the Town of Carthage and the boundaries of such territory are attached to this petition as a map.

Petitioner(s) Information

1	Printed Name of Petitioner Amanda Brown	Signature of Petitioner <i>Amanda Brown</i>	Date of Signature 10/17/2024
	Address of Petitioner 139 Mallard Cv.		City, State, Zip Vass, NC 28394
	Email Address of Petitioner amandabbrown068@gmail.com		Phone Number of Petitioner 910-722-6621
2	Printed Name of Petitioner Joshua Brown	Signature of Petitioner <i>Joshua Brown</i>	Date of Signature 10/17/2024
	Address of Petitioner 139 Mallard Cv.		City, State, Zip Vass, NC 28394
	Email Address of Petitioner brownjoshua248@gmail.com		Phone Number of Petitioner 910-638-5514
3	Printed Name of Petitioner Rodney Allred	Signature of Petitioner <i>Rodney Allred</i>	Date of Signature 10/17/2024
	Address of Petitioner 10593 Hwy 211 E.		City, State, Zip Aberdeen, NC 28315
	Email Address of Petitioner rallred42@gmail.com		Phone Number of Petitioner 910-986-0197

- Search
- Results
- Layers
- Downloads
- Results List
- Details

- More Info
- Tax Information Website
- Soil Report
- Tax Bill Information

Parcel ID: 20230534

Pin: 85750055791

Owner's Name: BROWN, AMANDA BLYTHE

Owner's Name 2:

Mailing Address: 304 BLACKHAWK LN

Mailing Address 2:

City: RAEFORD

State: NC

Zip: 28376

Tax Jurisdiction: K

Description: LOT 2A

Township: 07

Neighborhood: 701

Transaction Date: 08/10/2023

Deed Book: 6055

Deed Page: 586

Stamp Value: 0

Valid Sales Date: 12/31/1969

Class: RV

Land Status: VACANT

Tax Acres: 1.98



Road Map Photography

Town of Carthage
4396 Hwy 15/501
Carthage, NC 28327-
(910)947-2331

P A Y M E N T

Date: 11/13/2024
Time: 1:45 PM

Joshua Brown
6275 NC Hwy 22
Annexation Fee

Cash:	\$0.00
Check:	\$0.00
Charge:	\$300.00
MoneyOrder:	\$0.00
Total Fee:	\$300.00
TOTAL PAID:	\$300.00
Change Due:	\$0.00

1 10343	Zoning	\$300.00
---------	--------	----------

Operator: 15
Receipt#: 171771

T H A N K Y O U !

- - - - -



What are you looking for?

1	Customer Payment Information	2	Payment Options	3	Payment Confirmation
---	------------------------------	---	-----------------	---	----------------------

Payment Processed Successfully**PRINT** Thank you for making an IC E-Payment. **Trusted, secure e-payments.**

Please review the transaction results below.

A receipt for this transaction has been sent via email if it was previously provided.

Payment Made To:	Town of Carthage, NC (910) 947-2331
Transaction Date/Time:	11/13/2024 1:36:42 PM
Payment Message:	Approved 447118
Invoice Number:	INV20241113123510191
Payment Amount	\$300.00
Service Fee	\$9.75
Total Amount	\$309.75
Name:	JOSHUA BROWN
Address:	6275 NC HWY 22 CARTHAGE NC 28327
Email Address:	brownjoshua248@gmail.com
Payment Method:	Visa
Card Number	XXXXXXXXXXXX5132
Payment Type:	Miscellaneous

Cloud Store Details

INV20241113123510191 Details:	Name: JOSHUA BROWN Address: 6275 NC HWY 22 City: CARTHAGE State: NC Zip Code: 28327 Phone Number: 9106385514 Email: brownjoshua248@gmail.com Description: ANNEXATION FEE Payment Amount: 300.00
-------------------------------	---

For Registration Register of Deeds
William Britton

Moore County, NC

Electronically Recorded

September 4, 2024 12:31:51 PM

Book: 6226 Page: 184 - 187 #Pages: 4

Fee: \$26.00 NC Rev Stamp: \$0.00

Instrument # 2024011968

Excise Tax \$.00

Recording Time, Book and Page

Mail after recording to: Advantage Title Company, 2037 Liberty Rd, Eldersburg, MD 21784

This instrument prepared by Kristin Marsalese, Esq., a licensed North Carolina attorney. Delinquent taxes, if any, to be paid by the closing attorney to the county tax collector upon disbursement of closing proceeds.

Brief Description for the index:

Parcel 20230534 NC 22 Hwy, Carthage, NC 28327

Parcel ID: 20230534

Order No: AT-109844

NORTH CAROLINA QUITCLAIM DEED

THIS QUITCLAIM DEED made this 29th day of AUGUST, in the year 2024, by and between:

GRANTOR	GRANTEE
AMANDA BROWN a/k/a AMANDA BLYTHE BROWN , a married woman	AMANDA BROWN and JOSHUA BROWN , wife and husband, as tenants by the entirety
Mailing Address(es): 304 Blackhawk Lane Raeford, NC 28376	Mailing Address(es): 304 Blackhawk Lane Raeford, NC 28376

In all references herein to any parties, persons, entities or corporations, the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of the within instrument may require.

Page 1 of 4



PCLAT-109844DQTC01010104

Submitted electronically by "Advantage Title Company"
in compliance with North Carolina statutes governing recordable documents
and the terms of the submitter agreement with the Moore County Register of Deeds.

WITNESSETH, that the Grantor, for valuable consideration, paid by the Grantee, the receipt of which is hereby acknowledged, has granted, bargained, remised and released and by these presents does grant, bargain, remise and forever quitclaim unto the Grantee and his/her/their heirs/successors and assigns, all right, title, claim, and interest of the said grantor in and to a certain tract or parcel of land lying and being in Moore County, North Carolina and more particularly described as follows:

SEE LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT "A" AND MADE A PART HEREOF.

Commonly Known As: Parcel 20230534 NC 22 Hwy, Carthage, NC 28327

Grantor acquired the property hereinabove described by deed dated 8/11/2023 and recorded 8/11/2023 in Book 6055, Page 586 of official records.

A map showing the above-described property is recorded in Map Book _____, Page _____.

TO HAVE AND TO HOLD the aforesaid tract or parcel of land and all privileges thereunto belonging to him the said Grantee and his heirs and assigns free and discharged from all right, title, claim or interest of the said grantors or anyone claiming by, and through or under them.

Title to the property hereinabove described is subject to the following exceptions:

1. 2024 ad valorem taxes for which Grantee hereby assumes and agrees to pay.
2. Easements and restrictions of public record as of the date hereof.

This property ☐ is/or ☒ is not the principal residence of the Grantor.

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Page 2 of 4



PCLAT-109844DQTC01010204

Proprietary

IN TESTIMONY WHEREOF, said grantor has hereunto set his/her/their hand(s) and seal(s) the day and year first above written.

Amanda Brown AKA Amanda Blythe Brown
 AMANDA BROWN
 a/k/a AMANDA BLYTHE BROWN

STATE OF NORTH CAROLINA

COUNTY OF WAKE

I, MICHAEL G. NEWELL a Notary Public of said State and County aforesaid, do hereby certify that grantor, AMANDA BROWN a/k/a AMANDA BLYTHE BROWN, personally appeared before me this day, and (i) I have personal knowledge of the identity of the person(s) or (ii) I have seen satisfactory evidence of the grantor's identity, by current state or federal identification with the grantor's photograph in the form of a DRIVERS LICENSE or (iii) a credible witness has sworn to the identity of the grantor each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.

Witness my hand and official seal or stamp, this 29th day of AUGUST, in the year 2024.

(seal or stamp)



Michael G. Newell

Notary Public Official Signature

MICHAEL G. NEWELL

Notary Printed or Typed Name

My Commission Expires: 12/14/2026



**EXHIBIT A
LEGAL DESCRIPTION**

Real property in Carthage, County of Moore, State of North Carolina, described as follows:

BEING TRACT 2A, CONSISTING OF 1.96 ACRES, MORE OR LESS, AS SET FORTH ON A MINOR SUBDIVISION, TRACT 2, BLUE LAND, PREPARED BY BROWN SURVEYORS, PLLC ON JULY 7, 2023 AND RECORDED ON PLAT CABINET 19, SLIDE 934, MOORE COUNTY REGISTER OF DEEDS.

Commonly known as: Parcel 20230534 NC 22 Hwy, Carthage, NC 28327

Parcel ID: 20230534

The preparer of this document has been engaged solely for the purpose of preparing this instrument, has prepared the instrument only from the information given and has not been requested to provide, nor has the preparer provided an examination of the legal description, an opinion on title or advice on the tax, legal or non-legal consequences of that may arise as a result of the conveyance, nor has the preparer verified the accuracy of the amount of consideration stated to have been paid or upon which any tax may have been collected.

Page 4 of 4



PCLAT-109844DQTC01010404

Proprietary



Town of Carthage

Annexation Ordinance #ANX.24.03

Non-Contiguous Annexation

An Ordinance to Extend the Corporate Limits of The Town of Carthage, North Carolina

WHEREAS, the Board of Commissioners has been petitioned under G.S. 160A-58.1, as amended, to annex the area described herein, and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of said petition; and

WHEREAS, the Town Clerk has certified the sufficiency of said petition and a public hearing on the question of this annexation was held at the McDonald Building at 6:30 o'clock, p.m. on the 21st of January, 2025; and

WHEREAS, the Board of Commissioners further finds that the area described therein meets the standards of N.C. Gen. Stat. § 160A-58.1(b), to wit;

- A. The description is adequate to locate the property on the ground.
- B. A search of the tax records and the grantor index of the Register of Deeds supports that the property has not been conveyed to another property owner.
- C. Each identified owner signed the petition and provided their address.
- D. The property is currently non-contiguous to existing city limits.
- E. A draft of this ordinance has been submitted to Moore County for review to ensure there are no description errors.

WHEREAS, the Board of Commissioners does hereby find as a fact that said petition has been signed by all the owners of real property in the area who are required by law to sign and all other requirements of G.S. § 160A-58.1, as amended;

WHEREAS, the Board of Commissioners further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town and of the area proposed for annexation will be best served by annexing the area described herein;

"BEING TRACT 2A, CONSISTING OF 1.96 ACRES, MORE OR LESS, AS SET FORTH ON A MINOR SUBDIVISION, TRACT 2, BLUE LAND, PREPARED BY BROWN SURVEYORS, PLLC ON JULY 7, 2023 AND RECORDED ON PLAT CABINET 19, SLIDE 934, MOORE COUNTY REGISTER OF DEEDS."

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Town of Carthage, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, as amended, the above-described contiguous territory is hereby annexed and made part of the Town of Carthage.

Section 2. Upon and after the 1st day of March 2025, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Carthage and shall be entitled to the same privileges and benefits as other parts

of the Town of Carthage. Said territory shall be subject to municipal taxes according to N.C. Gen. Stat. § 160A-58.10.

Section 3. The Clerk of the Town of Carthage shall cause to be recorded in the office of the Register of Deeds of Moore County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance.

Section 4. The effective date of this ordinance and annexation is March 1, 2025.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted and ordained this 21st day of January 2025.

Ayes: _____
Nays: _____
Absent/Excused: _____

Jimmy Chalfinch, Mayor

Attest:

Kimberly Gibson, Town Clerk

Town of Carthage
Board of Commissioners



MEMORANDUM

Date: January 21, 2025

To: The Board of Commissioners

From: Jennifer Hunt, Town Planner

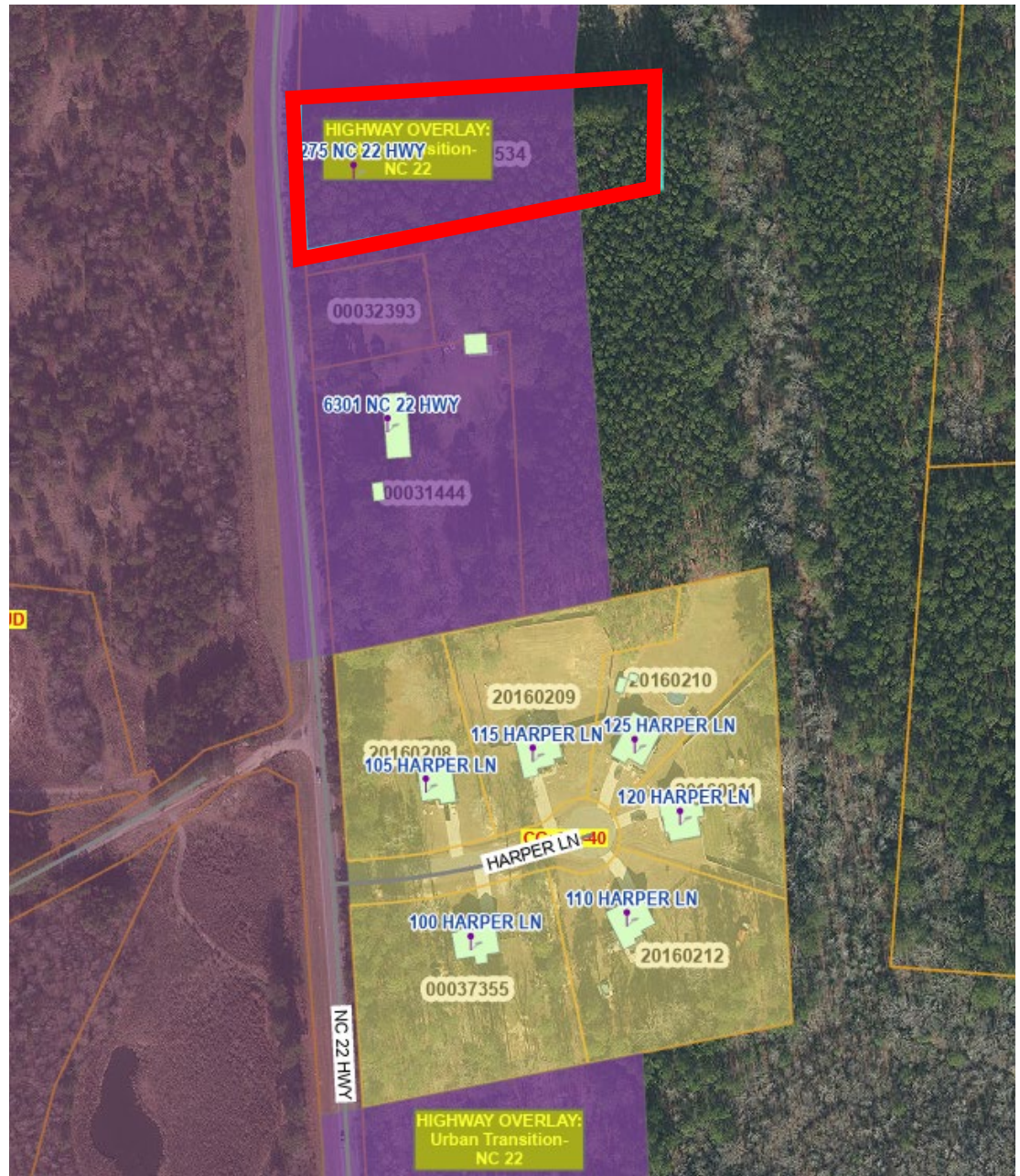
Subject: R-01-25: Rezoning from RA-40 (Moore County) to RA-40 "Residential Agricultural District" (Town of Carthage) for PARID: 20230534; Petitioner: Amanda and Joshua Brown

I. SUMMARY OF APPLICATION REQUEST:

The applicant and owner, Amanda and Joshua Brown, are requesting annexation into the Town of Carthage and therefore must receive a zoning district for the property they wish to annex. This parcel 20230534 is located off NC 22 Hwy near Harper Lane. The address is 6275 NC 22 Carthage, NC 28315. The applicant requests to be zoned RA-40, Residential Agricultural District. This is aligned with the abutting property to the south and the area which is also RA-40 with the Town of Carthage.

II. PROJECT INFORMATION:

1. PARID: 20230534 PIN: 857500555791
2. Applicant & Owner: Joshua and Amanda Brown
3. Long-Range Plan Designation:
This future area of this land appears to be Town Residential, per the adopted 2040 Land Use Plan.
4. Current Zoning:
The current zoning is RA-40 with Moore County, according to Moore County GIS online.
5. Site outlined in red below.



III. APPLICATION REVIEW:

When reviewing an application for rezoning, the Board of Commissioners shall consider and be guided by Article 5. Below is highlighted Section 100.42 and Section 100.44 as set forth in UDO:

Section 100.42 Types of Amendments:

Amendments may be to the text of the ordinance or take the form of map amendments, often known as rezoning. The Town of Carthage recognizes three types of amendments.

- 1. Text Amendments. This type of amendment is used when a party chooses to modify the actual text of the ordinance. This is a legislative decision by the Board of Commissioners.*
- 2. Map Amendments. This type of amendment is used when a party chooses to change a zoning district from one type to another. Often known as a straight rezoning, it recognizes that the change in district allows for all uses allowed within a given zoning district. It cannot be conditioned in any way. This is a legislative decision by the Board of Commissioners.*
- 3. Conditional Zoning. Conditional Zoning is an amendment process that is both a map amendment and a text amendment. It is a legislative decision by the Board of Commissioners, but it allows for the placement of conditions and/or limits on the approval.*

Section 100.44 (5) Amendment Procedure for Text Amendments and Map Amendments- Board of Commissioners:

The Board of Commissioners may choose to make their decision to approve or deny at the same meeting or a subsequent meeting. The Board shall first adopt a Resolution of Consistency with the adopted Land Use Plan and other long-range plans then the Board shall vote on the petition. The Resolution of Consistency may take one of three forms consistent with N.C.G.S 160D-604(d); 605(a); 701.

- 1. Approve the amendment and describe its consistency with the adopted Land Use Plan.*
- 2. Reject the zoning amendment and describe its inconsistency with the adopted Land Use Plan.*
- 3. Approve the amendment and deem it a modification of the adopted Land Use Plan. The Board shall describe why the action taken is reasonable and in the public interest. In certain circumstances, it may be beneficial for the Planning Board to convene with the Board of Commissioners during the public hearing prior to making their recommendation. Once the hearing is conducted, the Planning Board may then reconvene to make their recommendation the same day or at a subsequent Planning Board meeting for transmittal to the Board of Commissioners.*

A. Staff Comments:

Staff has found that the applicant meets the rezoning requirements and is not encouraging spot zoning with their RA-40 zoning district request. This is a straight rezoning. The RA-40 district is primarily designed to accommodate a compatible mixture of single-family dwellings and agricultural uses at lower densities of approximately one unit or less per acre. These areas are generally found in areas without sewer service that are not yet appropriate for development at higher densities.

IV. PLANNING BOARD RECOMMENDATIONS:

1. Planning Board recommends approving.

V. BOARD OF COMMISSIONERS ACTION:

FIRST: Open and Conduct the Public Hearing. Ask for comments. Please have each person come forward to the podium and state their name and address.

The Board of Commissioners (BOC) shall conduct a public hearing regarding the petition per Article 5, Section 100.42 of the Town of Carthage Unified Development Ordinance (UDO).

SECOND: Close the Public Hearing!!! * Once the public hearing is CLOSED, there are no more public comments allowed! You may discuss your comments with each other (the BOC) after the public hearing is closed, for comments, from the public.**

THIRD: Adopt 1st motion- LUP CONSISTENCY MOTION

FOURTH: Adopt 2nd motion- PETITION MOTION

The Board of Commissioners shall set a date for public hearing of any petition for amendment per UDO Section 100.42 and 100.44. The Board of Commissioners shall conduct a public hearing regarding the petition. The Planning Board recommendation and Statement of Consistency shall be provided to the Board of Commissioners.

The Board shall first adopt a Resolution of Consistency with the adopted Land Use Plan and other long-range plans then the Board shall vote on the petition (**two motions required**). The Resolution of Consistency may take one of three forms consistent with N.C.G.S 160D-604(d); 605(a); 701.

LUP CONSISTENCY MOTION (1st Required Motion)

I move to:

OPTION 1

Approve the rezoning and describe its consistency with the adopted Land Use Plan.

or

OPTION 2

Reject the rezoning and describe its inconsistency with the adopted Land Use Plan

or

OPTION 3

Approve the rezoning and deem it a modification of the adopted Land Use Plan. The Board believes this action taken is reasonable and in the public interest because.....

PETITION MOTION (2ND Required Motion)

And, therefore, I move to:

OPTION 1

Approve R-01-25 as written and presented.

or

OPTION 2

Approve R-01-25 with the following conditions.....

OPTION 3

Deny R-01-25 for the following reasons.....



Town of Carthage

Ordinance No ORD.25.01

Amending the Town of Carthage Official Zoning Map, also known as a "Rezoning," as it pertains to PARID 20230534, to be zoned RA-40 "Residential Agricultural District" which follows the Unified Development Ordinance Section 100.42 (2) "Map Amendments."

WHEREAS, the Board of Commissioners of the Town of Carthage adopted Zoning Ordinance is for the purpose of regulating planning and development in the Town of Carthage and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance may be amended as circumstances of the community and property change; and

WHEREAS, Amanda and Joshua Brown requested an annexation into the Town of Carthage for PARID 20230534 which they will need to be applied a zoning district from the Town of Carthage for their property which is approximately 1.96 acres, located at 6275 NC 22 HWY Carthage, NC; and

WHEREAS, the zoning ordinance map amendment request was duly advertised for an open meeting before the Town of Carthage Planning Board at 6pm on Tuesday, January 7, 2025, and after consideration the Planning Board unanimously recommended approval of the zoning map amendment; and

WHEREAS, a public hearing was held at a regular meeting of the Town of Carthage Board of Commissioners on Tuesday, January 21, 2025 at 6:30 pm in the McDonald Building, 207 McReynolds Street, after due notice in The Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Town of Carthage, and its extraterritorial jurisdiction.

WHEREAS, the Board of Commissioners have reviewed this zoning map amendment with consistency with the 2040 Town of Carthage Land Use Plan; and

WHEREAS, the Board of Commissioners, after considering all of the facts and circumstances surrounding the zoning map amendment, have determined that it is in the best interest of the Town of Carthage that the Zoning Ordinance text be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF CARTHAGE BOARD OF COMMISSIONERS THAT:
The Zoning Map of the Town of Carthage Ordinance is hereby amended by the following:

PARID 20230534 will be zoned RA-40 "Residential Agricultural District"

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted and ordained this 21st day of January 2025.

Ayes: _____
Nays: _____
Absent/Excused: _____

Jimmy Chalflinch, Mayor

Attest:

Kimberly Gibson, Town Clerk

Town of Carthage
Board of Commissioners



MEMORANDUM

Date: January 21, 2025

To: The Board of Commissioners

From: Jennifer Hunt, Town Planner

Subject: TA-02-24: Text Amendment for Major Subdivision- Construction Drawings (A), Unified Development Ordinance (UDO) as it pertains to Section 100.65-9 (A);
Petitioner: Town of Carthage

I. SUMMARY OF APPLICATION REQUEST:

The Town Planning staff, along with the Public Works Director and the Town Manager, realize that there are stormwater concerns with major subdivisions that have been impacting the Town of Carthage and Moore County in general. To remain proactive, the Town would like to add two additional standards to help clarify what type of stormwater management is required in the Town of Carthage. Currently, our language is not as specific as it could be, so to alleviate ambiguity, we propose the following below in the Unified Development Ordinance (UDO). All text that is italicized is the existing language in the UDO. The underlined text is what we are proposing to be added to this section. Please view Attachment 1 for the entire UDO Section 100.65-9.

Sec. 100.65-9 Major Subdivision – Construction Drawings

A. Construction Plan Submittal. Following preliminary plat approval, the subdivider shall submit 2 paper copies and a digital copy of the construction plans to the Administrator. Licensed Professional Engineer design and certification are required on all construction related plans, including but not limited to streets, stormwater controls, drainage, and utilities (storm sewers, sanitary sewers, water systems, electric, cable, natural gas, telephone, etc.). Submittal requirements are reflected in Sec 100.65-15. One copy of the construction drawings shall be returned to the applicant with town comments.

a. Stormwater controls include having a stormwater management plan using stormwater ponds or on-site stormwater management plan for any lot less than 40,000 square feet. The stormwater management plan is in addition to the NCDEQ requirements for basic stormwater management and is subject to approval by the Town of Carthage, engineering team, as adequate. It shall be built to the 25-year storm per FEMA guidelines.

b. In addition, we require all builders to provide a positive drainage map after construction and a document stating there is positive drainage before we will release the final Certificate of Occupancy (CO).

c. STANDARDS FOR DETENTION PONDS.

(A) Generally. It is the intent of this section to provide fencing standards for all stormwater detention ponds required by the State of North Carolina in an effort to mitigate any safety and aesthetic issues they may present. The enforcement of these standards will be through the TOC zoning and general police powers.

(B) Fencing required. Fencing shall be provided around the perimeter of all stormwater detention ponds located within the corporate limits and its extraterritorial jurisdiction. The required fence shall be no less than four feet in height. It shall be a steel or aluminum chain link fence with

black or green vinyl coating or subject to the HOA guidelines. All fences shall provide securable entrances to allow access for maintenance personnel and equipment, and to provide for the safety of citizens.

(C) Applicability to existing detention ponds. The existence of detention ponds within the corporate limits that do not provide for adequate fencing surrounding the ponds presents a threat to the safety of the TOC citizens. Therefore, all detention ponds located within the corporate limits existing at the time of adoption of this section shall, within one year after the effective date of this subchapter, be altered to comply with the provisions of this section.

II. APPLICATION REVIEW:

A. Review Process:

Applications for ordinance text amendments are reviewed pursuant to UDO Section 100.24, Section 100.42 and Section 100.44.

B. Amendment Procedure and Review:

When reviewing an application for a UDO text amendment, the Board of Commissioners shall consider and be guided by Section 100.44 as set forth in UDO below:

Section 100.44 (5) Amendment Procedure for Text Amendments and Map Amendments

The Board of Commissioners may choose to make their decision to approve or deny at the same meeting or a subsequent meeting. The Board shall first adopt a Resolution of Consistency with the adopted Land Use Plan and other long-range plans then the Board shall vote on the petition. The Resolution of Consistency may take one of three forms consistent with N.C.G.S 160D-604(d); 605(a); 701.

- a. Approve the amendment and describe its consistency with the adopted Land Use Plan.*
- b. Reject the zoning amendment and describe its inconsistency with the adopted Land Use Plan.*
- c. Approve the amendment and deem it a modification of the adopted Land Use Plan. The Board shall describe why the action taken is reasonable and in the public interest. In certain circumstances, it may be beneficial for the Planning Board to convene with the Board of Commissioners during the public hearing prior to making their recommendation. Once the hearing is conducted, the Planning Board may then reconvene to make their recommendation the same day or at a subsequent Planning Board meeting for transmittal to the Board of Commissioners.*

C. Staff Comments:

We recommend that the BOC adopt the text amendment, as stormwater management onsite is important for each subdivision development and the surrounding neighbors.

III. PLANNING BOARD RECOMMENDATION:

Planning board recommended approving the text amendment with the condition adding the language “built to the 25 year storm per FEMA guidelines” in section (a) and in section (b) after “vinyl coating... it say “or subject to the HOA guidelines.”

IV. BOARD OF COMMISSIONERS ACTION:

The Board of Commissioners (BOC) shall conduct a public hearing regarding the petition per Article 5, Section 100.42 of the Town of Carthage Unified Development Ordinance (UDO).

The BOC shall first adopt a Resolution of Consistency with the adopted 2040 Land Use Plan and other long-range plans. Then the Board shall vote on the petition **(Two motions required)**. The Board of

LUP CONSISTENCY MOTION (1st Required Motion)

I move that after considering the criteria for text amendments found in Article 5 of the UDO, the first of which is consistency with the 2040 Land Use Plan, the Board of Commissioners finds that:

OPTION 1

The proposed text amendment is consistent with the 2040 Land Use Plan and is a reasonable way to implement the 2040 Land Use Plan for the reasons set forth in the Planning Board's recommendation, and therefore the Board of Commissioners adopts the Planning Board resolution that is included in the attachment to the staff report for the text amendment update.

or

OPTION 2

The proposed text amendment is consistent with the 2040 Land Use Plan and is a reasonable way to implement the 2040 Land Use Plan for the reasons set forth in the Planning Board's recommendation, and therefore the Board of Commissioners adopts the Planning Board resolution that is included in the attachment to the staff report for the text amendment request, ***but with the following edits or additions to the Statement(s) of Land Use Plan Consistency...***

or

OPTION 3

The proposed text amendment is **inconsistent** with the 2040 Land Use Plan and/or are unreasonable ***for the following reasons...***

See Next Page for 2nd Required Motion Suggestions...

PETITION MOTION (2ND Required Motion)

And, therefore, I move to:

OPTION 1

Approve TA-02-24 (if desired, the Board of Commissioners may state any additional reasons you support the proposed amendments, besides those already listed in the Statement(s) of Land Use Plan Consistency).

or

OPTION 2

Approve TA-02-24 ***but with the following changes...*** (if any changes were made to the proposed revisions, list the changes **and** reason(s) the text was changed).

or

OPTION 3

Deny TA-02-24 (***the Board of Commissioners must state any reasons for denial of the proposed amendments***).



Town of Carthage

Ordinance No. ORD.25.02

Amending the Town of Carthage Official Zoning Text as it Pertains to the Unified Development Ordinance in Section 100.65-9 (A) "Major Subdivision- Construction Drawings."

WHEREAS, the Board of Commissioners of the Town of Carthage adopted Zoning Ordinance is for the purpose of regulating planning and development in the Town of Carthage and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance may be amended as circumstances of the community and property change; and

WHEREAS, the Town of Carthage represented by Planning Staff requested to update the zoning ordinance text for Section 100.65-9 (A); and

WHEREAS, the zoning ordinance text amendment request was duly advertised for an open meeting before the Town of Carthage Planning Board at 6:00pm on Tuesday, January 7, 2025, and after consideration the Planning Board unanimously recommended approval of the zoning ordinance text amendment; and

WHEREAS, a public hearing was held at a regular meeting of the Town of Carthage Board of Commissioners on Tuesday, January 21, 2025 at 6:30 pm in the McDonald Building, 207 McReynolds Street, after due notice in The Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Town of Carthage, and its extraterritorial jurisdiction.

WHEREAS, the Board of Commissioners have reviewed this zoning amendment with consistency with the 2040 Town of Carthage Land Use Plan; and

WHEREAS, the Board of Commissioners, after considering all of the facts and circumstances surrounding the zoning ordinance text amendment, have determined that it is in the best interest of the Town of Carthage that the Zoning Ordinance text be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF CARTHAGE BOARD OF COMMISSIONERS THAT:

The Zoning Ordinance text of the Town of Carthage Ordinance is hereby amended by the following:

Sec. 100.65-9 Major Subdivision – Construction Drawings

A. Construction Plan Submittal. Following preliminary plat approval, the subdivider shall submit 2 paper copies and a digital copy of the construction plans to the Administrator. Licensed Professional Engineer design and certification are required on all construction related plans, including but not limited to streets, stormwater controls, drainage, and utilities (storm sewers, sanitary sewers, water systems, electric, cable, natural gas, telephone, etc.). Submittal requirements are reflected in Sec 100.65-15. One copy of the construction drawings shall be returned to the applicant with town comments.

a. Stormwater controls include having a stormwater management plan using stormwater ponds or on-site stormwater management plan for any lot less than 40,000 square feet. The

stormwater management plan is in addition to the NCDEQ requirements for basic stormwater management and is subject to approval by the Town of Carthage, engineering team, as adequate. It should be built to the 25-year storm per FEMA guidelines.

b. In addition, we require all builders to provide a positive drainage map after construction and a document stating there is positive drainage before we will release the final Certificate of Occupancy (CO).

c. STANDARDS FOR DETENTION PONDS.

(A) Generally. It is the intent of this section to provide fencing standards for all stormwater detention ponds required by the State of North Carolina in an effort to mitigate any safety and aesthetic issues they may present. The enforcement of these standards will be through the TOC zoning and general police powers.

(B) Fencing required. Fencing shall be provided around the perimeter of all stormwater detention ponds located within the corporate limits and its extraterritorial jurisdiction. The required fence shall be no less than four feet in height. It shall be a steel or aluminum chain link fence with black or green vinyl coating or subject to the HOA guidelines. All fences shall provide securable entrances to allow access for maintenance personnel and equipment, and to provide for the safety of citizens.

(C) Applicability to existing detention ponds. The existence of detention ponds within the corporate limits that do not provide for adequate fencing surrounding the ponds presents a threat to the safety of the TOC citizens. Therefore, all detention ponds located within the corporate limits existing at the time of adoption of this section shall, within one year after the effective date of this subchapter, be altered to comply with the provisions of this section.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted and ordained this 21st day of January 2025.

Ayes: _____
Nays: _____
Absent/Excused: _____

Jimmy Chalflinch, Mayor

Attest:

Kimberly Gibson, Town Clerk



MEMORANDUM

Date: January 16, 2025
To: The Board of Commissioners
From: Kim Gibson, Town Clerk
Subject: HISTORICAL COMMITTEE & MUSEUM VOLUNTEER APPLICANT INTERVIEW

The Board of Commissioners has directed Staff to seek out volunteers to fill several vacant positions among the various advisory boards and committees. We have received an application from Mr. Kevin Oliver for the Historical Committee and Museum.

Town Staff and the members of the Historical Committee request the Board's consideration and approval for this appointment. The term would be for three (3) years with an expiration date of June 2028.

SUGGESTED MOTION(S):

Option #1

I move to appoint Kevin Oliver to the Historical Committee (Museum) with a term limit of three years, expiring in June 2028.

Option #2

I move to NOT appoint Kevin Oliver to the Historical Committee (Museum) for the following reason(s)

View results

Respondent

12

Anonymous

13:56

Time to complete

PERSONAL INFORMATION

1. Which Committee(s) or Board(s) are you applying for? *

- ☐ Planning Board Meeting
- ☐ Appearance Committee
- ☒ Historical Committee
- ☐ Special Events Committee
- ☐ Historic Preservation Commission

2. First and Last Name *

Kevin Oliver

3. Phone Number *

8083484250

4. Email Address *

kevin.oliver3@hotmail.com

5. Physical Address *

304 Edgehill Parkway
Carthage, NC 28327

6. Full Mailing Address *

304 Edgehill Parkway
Carthage, NC 28327

7. Preferred method of communication? (May select more than one) *

- ☒ Phone Call
- ☒ Text Message
- ☒ Email

8. How long have you lived in Moore County and/or Carthage? *

3 Years

EDUCATION

9. Current or Most Recent Job Title *

Program Manager

10. Current or Most Recent Employer *

Avatar Partners

11. Civic and/or Professional Activities *

Demonstrated commitment to community and national support through leadership roles in the U.S. Army, including managing operations, mentored young pilots.

12. Past Membership in Organization(s) and/or Offices Held *

US Army Warrant Office Association, <https://usawoa.org/>
Army Aviation Association of America, <https://www.quad-a.org/Public/Public/Home-Page.aspx>

13. Additional special talents, experiences, education or training that you feel qualifies you for appointment. *

History Lover

14. Is there any other information you would like to share?

15. Do you agree to the following:

1. I am interested in community service and provide this information for use by the Town of Carthage in considering my qualifications for appointment to a Committee or Board in which I am interested.
2. I understand that this application is considered a public record in the State of North Carolina and that all identifying information provided here may be shared with anyone through a properly submitted Public Records Request.

*If you do not agree you will not be able to complete this online form and should exit the window to cancel the application process. **

☐ I agree.

Town of Carthage
Board of Commissioners



MEMORANDUM

Date: January 21, 2025

To: The Board of Commissioners

From: Jennifer Hunt, Town Planner

Subject: S-03-24: Site Plan Review for Flexible Industrial Space located at 3810 US 15-501, Parcel 20220380, Zone: Industrial; Petitioner: Lauren Rothlisberger

I. SUMMARY OF APPLICATION REQUEST:

The applicant and owner, Lauren Rothlisberger, submitted a "Zoning/Subdivision Request Form" for a site plan approval to add flexible industrial space to the property located at 3810 US 15-501. This new industrial flexible space proposed is 10,338 square feet. The total property size is approximately 2 acres. There are currently three buildings on the south (bottom) portion of this site. The proposed flexible industrial space is on the north side of the property, approximately .8 acres measured using Moore County GIS. The site plan includes landscaping, lighting and parking which meet the Unified Development Ordinance requirements. **Please view Attachment 1 for their proposed site plan.**

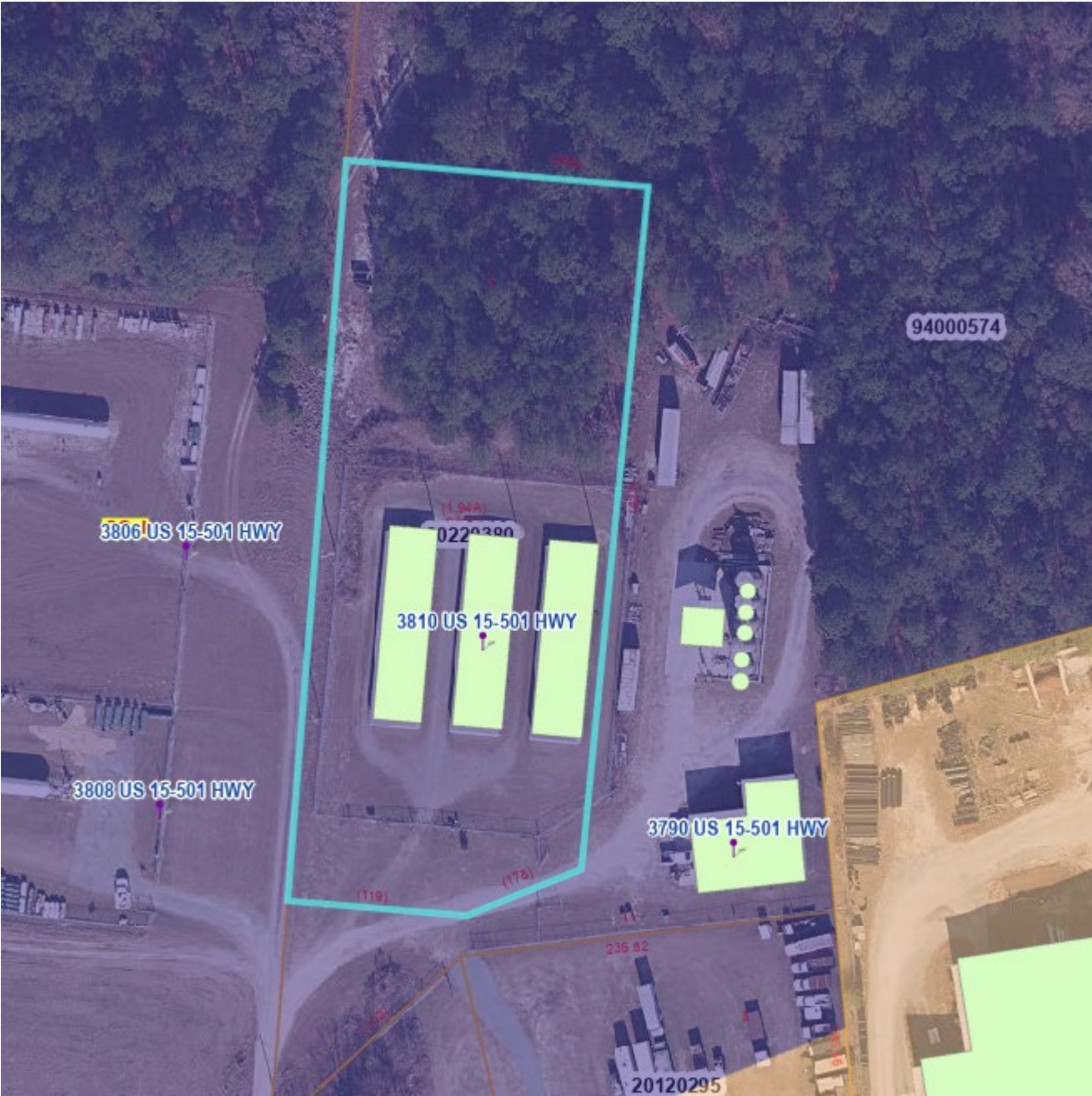
The applicant has been working with proposing this project since May 2024 and has attended multiple Technical Review Committee meetings. The feedback given at these TRC meetings has been accounted for in the site plan submitted for review, please view Attachment 1.

The site plan, for this new proposed project, includes 33 parking spaces, with 2 ADA parking spaces, landscaping islands, a proposed sign, a landscape buffer and 33 large trees around the buffer. The parking is proposed to be concrete for the curbing, ADA parking and sidewalks around the building. The area outside of that is proposed as compacted stone. The current zoning of this parcel is Industrial. The parking lot is aligned with the appropriate UDO standards in Section 100.58 (Parking).

UDO Section 100.58 (9) (d) says:

d. Be paved and maintained with concrete, asphalt, stone, or similar material of sufficient thickness and consistency to support anticipated traffic volumes and weights; be graded, properly drained, stabilized and maintained to prevent dust and erosion.

Figure 1: Site Location outlined in blue.



II. PROJECT INFORMATION:

1. PARID: 20220380 (PIN: 858800216390)
2. Applicant/Owner: Lauren Rothlisberger
3. Owner: Lauren and Paul Rothlisberger
4. Long-Range Plan Designation:
This future area of this land appears to be commercial or industrial per the adopted 2040 Land Use Plan.
5. Current Zoning:
The current zoning is I (Industrial).

III. APPLICATION REVIEW:

A. Review Process:

Applications for site plan review are pursuant to Unified Development Ordinance (UDO) Section 100.24 "Board of Commissioners" and UDO Section 100.64 (D) "Site-Specific Vesting Plan."

Sec. 100.24 Board of Commissioners

Without limiting any authority granted to the Board of Commissioners by General Statutes or by other Ordinances of the Town, the Board of Commissioners shall have the following powers and duties with respect to this Ordinance:

- 1. To adopt, amend or repeal this Ordinance;*
- 2. To adopt amendments to the Official Zoning Map;*
- 3. To adopt design guidelines for the Historic Preservation Overlay Districts;*
- 4. To approve or deny requests for approval of major preliminary and final subdivision plats, Special Use Permits, Conditional Zoning, Vested Rights, and major site plans;*
- 5. To perform the powers and duties of a Board of Adjustment; and,*
- 6. Such additional powers and duties as may be set forth in this Ordinance.*

Sec. 100.64 Site-Specific Vesting Plan (D)

D. The Administrator shall place the Site Plan on the next regularly scheduled meeting of the Board of Commissioners occurring at least ten (10) days after the Planning Board's recommendation.

The Board of Commissioners shall review the Site Plan and either approve, approve with conditions, reject the site plan, or refer the plan back to the Planning Board for further consideration. If the Board of Commissioners rejects a site plan, then the reasons therefore shall be stated in the record of action on the plan.

The Board of Commissioners may approve a site plan only if it meets the standards and requirements set forth in this Ordinance and provides adequate public facilities and improvements as provided for herein.

The subdivision standards contained in Sec. 100.65 shall serve as the basic standards for site plan development along with the specific standards set forth in the Special Requirement for the use or uses.

C. Staff Comments:

A commercial building to provide industrial flexible space is permitted use per the Table of Permitted uses within the Industrial zoning district. The applicant and owner has been diligent in following and meeting the Unified Development Ordinance standards. The flexible space, per the applicant, will be designed to use approximately 1,500 square feet bay, with a 10 ft. x 10 ft. office space and small bathroom. The applicant has stressed that the space will be divided at the request of the interested leasing party.

It is unclear if separate meters will be placed in advance for each lessee or if they will be placed as the space is rented out. Clarification from the applicant is needed.

IV. PLANNING ATTACHMENTS PROVIDED BY THE APPLICANT:

1. Attachment 1: Site Plan

V. BOARD OF COMMISSIONERS ACTION:

The Board of Commissioners (BOC) shall review the Site Plan and either approve, approve with conditions, reject the site plan, or refer the plan back to the Planning Board for further consideration. If the Board of Commissioners rejects a site plan, then the reasons therefore, shall be stated in the record of action on the plan per UDO Section 100.64 (D) of the Town of Carthage Unified Development Ordinance (UDO).

OPTION 1

Approve Site Plan (S-03-24) as written and presented.

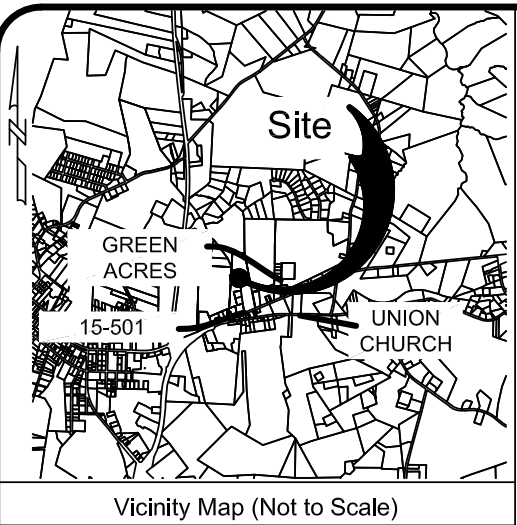
or

OPTION 2

Approve Site Plan (S-03-24) *with the following conditions.....*

OPTION 3

Reject Site Plan (S-03-24) *for the following reasons.....*



Legend:

- IRF = Iron Pipe Found
- IRF = Iron Rod Found
- CMF = Concrete Monument Found
- PKNF = PK Nail Found
- PKNS = PK Nail Set
- = Existing Right of Way
- = Proposed Right of Way
- = Boundary Line
- = Adjacent Property Lines not Surveyed
- = Existing Setback Lines
- = Proposed Setback Lines
- = Existing Contour
- = Proposed Contour
- = Approximate Location of Existing Water
- = Proposed 6" Waterline
- = Approximate Location of Existing Gas
- = Existing Sanitary Sewer Line
- = Proposed 8" Sanitary Sewer Line
- = Existing Easement
- = Proposed Easement
- = Existing Overhead Utility
- = Existing Underground Utility
- = Existing Wetland Limits
- = Existing Fence
- = Proposed Fence
- = Proposed 4" Sewer Service
- = Proposed 2" Water Service
- = Limits of Disturbance
- = Proposed Silt Fence
- = Proposed Temporary Diversion
- = Existing Stream Centerline
- = Existing Soil Road
- = Existing Gravel Road
- = Existing Light Pole
- = Proposed Light Pole
- = Existing Utility Pole
- = Proposed Utility Pole
- = Existing Water Meter
- = Proposed Water Meter
- = Existing Water Valve
- = Proposed Water Valve
- = Existing Fire Hydrant
- = Proposed Fire Hydrant
- = Existing Sanitary Sewer Manhole
- = Proposed Sanitary Sewer Manhole
- = Existing Sewer Clean out
- = Proposed Sewer Clean out
- = Curb Inlet
- = Existing Storm Drain Manhole
- = High Density Polyethylene Pipe
- = Reinforced Concrete Pipe
- = Flared End Section
- = Proposed Spot Elevation
- = 10" Pine (typ.)
- = Existing Tree to be Removed

GENERAL NOTES:

THIS MAP IS NOT IN ACCORDANCE WITH GS 47-30, AS AMENDED.

AREA BY COORDINATE METHOD.

BOUNDARY AND SITE INFORMATION TAKEN FROM A SURVEY BY:
MATTHEWS LAND SURVEYING & MAPPING, LLC
10 COURTHOUSE SQUARE
CARTHAGE, NC 28527
AND
DZT LAND SURVEYING, PLLC
7500 HWY 15-501 SUITE 5
WEST END, NC 27376

SITE DATA:

SITE JURISDICTION: TOWN OF CARTHAGE
ADDRESS: 3810 US HWY 15-501
CARTHAGE, NC
PARCEL ID: 20220380
PIN: 858800216340
DEED BOOK & PAGE: BOOK 5874, PAGE 140
CURRENT ZONING: I
BUILDING SETBACKS:
FRONT: 50'
SIDE: 25'(25' SIDE CORNER)
REAR: 30'
TOTAL ACREAGE: 1.94 ACRES
RIVER BASIN: CAPE FEAR
WATER SUPPLY WATERSHED: N/A

OWNER

PAUL & LAUREN ROTHLSBERGER
46 PINE RIDGE DR.
CARTHAGE, NC 28327

N/F
CLAYTON L. SPEER
BOOK 2610 PAGE 226
PARCEL ID 913701
PIN 858817200988
ZONED I
USE: COMMERCIAL

N/F
CLAYTON L. SPEER
BOOK 2610 PAGE 235
PARCEL ID 94000574
PIN 858800218698
ZONED I
USE: COMMERCIAL

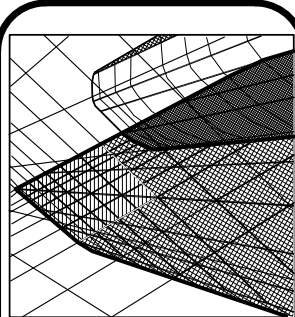
INTERNAL PARKING LOT LANDSCAPING - 5% OF TOTAL SF			AREA REQUIRED	
TOTAL SQUARE FOOT OF VEHICLE USE AREA			21225 SF	1061.25 SF
			AREA PROVIDED	1067 SF
1 LARGE TREE PER 15 SPACES	NUMBER OF SPACES	33		
	TREES REQUIRED	3		
	TREES PROVIDED	5		

6' BUFFER		TOTAL LINEAR FEET OF VEHICLE USE AREA		558 LF
LARGE TREES (6 TREE PER 100 LINEAR FEET)		SHRUBS (6 SHRUB PER 100 LINEAR FEET)		
REQUIRED	33	REQUIRED	33	
PROVIDED	0	PROVIDED	33	

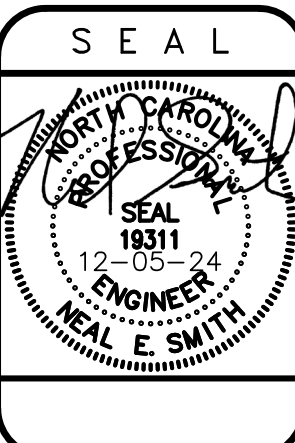
3810 US HWY 15-501

CARTHAGE, NC

SITE LAYOUT PLAN



Neal Smith Engineering, Inc.
139 Pinelhurst Avenue - Suite C
Southern Pines, NC 28387
Phone: (910) 695-8825
Fax: (910) 695-8832
www.nseengineering.com
License No. C-1425



PRELIMINARY
Do not use for
construction

DRAWN BY:
BCW
DATE:
11-25-24
JOB NUMBER:
2400594
DRAWING KEY:
SP-1

THIS DRAWING IS THE PROPERTY OF NEAL SMITH ENGINEERING, INC., AND MAY NOT BE REPRODUCED WITHOUT AUTHORIZATION FROM THE ENGINEER. THIS DRAWING IS VOID WITHOUT ORIGINAL SIGNATURE AND SEAL.



MEMORANDUM

Date: January 21, 2025

To: The Board of Commissioners

From: Emily D. Yopp, Town Manager

Subject: Resolution of Support for Submission of Water and Sewer Funding Applications

BACKGROUND:

The Town of Carthage has been awarded directed project funding through S.L. 2023-134 for critical improvements to its water and sewer infrastructure. These projects aim to address long-standing system deficiencies, enhance service reliability, and ensure compliance with current and future operational needs.

The water infrastructure project focuses on upgrading undersized water mains in the Needmore Area and improving raw water pumping capacities at the Water Treatment Plant. The sewer infrastructure project involves replacing the Cox Pump Station and rehabilitating the Lagoon Pump Station to support increased capacity and efficiency.

FUNDING REQUESTS:

- **Water Project:** \$4,901,500
- **Sewer Project:** \$4,948,500

Both applications will request funding under the parameters set forth by the North Carolina Department of Environmental Quality, Division of Water Infrastructure.

PURPOSE OF THE RESOLUTION:

The attached resolution demonstrates the Town Council's formal support for the submission of these funding applications. Adoption of the resolution is required to authorize the Mayor and staff to proceed with the applications and related administrative tasks.

RECOMMENDATION:

Staff recommends that the Town Council adopt the attached Resolution of Support to advance these vital infrastructure improvement projects.

ACTION REQUESTED:

Motion to approve the Resolution of Support for Submission of Applications for Water and Sewer Funding under S.L. 2023-134.

ATTACHMENTS:

1. Draft Resolution of Support
2. Project Summaries for Water and Sewer Improvements

SUGGESTED MOTION(S)

TO APPROVE AS PRESENTED

"I move to approve the Resolution of Support to authorize the submission of funding applications for the Town's water and sewer infrastructure improvement projects."

TO MODIFY

"I move to approve the resolution with the following changes: [state specific changes]."



North Carolina Department of Environmental Quality
Division of Water Infrastructure
Request for Funding
for S.L. 2023-134 Water/Sewer Directed Projects



(Version 1: October 16, 2023)

1. General Information

Recipient Name (Local Government) Town of Carthage	County Moore	UEI Number EKXWN8MVLZQ5
Federal Tax ID # 56-001195	Section 12.2.(e) Line # (see Appendix A) 34	PWSID # (drinking water only)
		Collection System or NPDES # (wastewater only) WQCSD0134

Project Name Town of Carthage Water & Sewer Improvements	Total Project Cost \$4,948,500.00	Funding Amount Requested \$4,948,500
--	---	--

Project Type (Select only one. Submit multiple forms if you have multiple project types).

- ☐ Drinking Water
☒ Wastewater
☐ Stormwater quality

Other Funding Sources

List all other funds that will be used for this project. Please list here the type of funds and the estimated funding amount. If the project is funded by the Division of Water Infrastructure, please provide the Project Number listed in the Letter of Intent to Fund or the funding offer.

Projects co-funded with federal funds will have federal conditions apply to the S.L. 2023-134 funds.

Other Funding Source (e.g. ARPA, SRF, CDBG-I, USDA, local funds, etc.)	DWI Project Number (if funded by the Division)	Estimated Funding Amount
Total		

Funding Requirements (please check all three boxes).

- ☒ I accept that the project funds will not be used to pay existing debt.
☒ I accept that the project funds will only be used for allowable costs related to the water/wastewater project.
☒ I accept that if the project is co-funded with federal funds (e.g. ARPA, SRF, or CDBG-I), the federal requirements of the other funds will also apply to these S.L. 2023-134 funds.

2. Recipient (Local Government) Contact Information	
Authorized Representative Name:	Jimmy Chalflinch
Authorized Representative Title:	Mayor
Phone Number:	910-947-2331
Email Address:	JChalflinch@townofcarthage.org
Physical Address of the Local Government Utility Line 1:	4396 Hwy 15-501
Physical Address Line 2:	
Physical Address City:	Carthage
Physical Address State:	NC
Physical Address Zip Code:	28327
3. Form Preparer Contact Information	
Organization/Firm Name:	LKC Engineering, PLLC
Contact Name:	Mark Lacy, P.E.
Phone Number:	910-427-1437
Email Address:	mark@lkceengineering.com
4. Engineer Contact Information	
Is the engineering firm different from the Form Preparer?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (skip this section)
Engineering Firm Name:	
Contact Name:	
Phone Number:	
Email Address:	

5. Project Description

Check Appendix A to determine if the S.L. 2023-134 Water/Sewer Directed Project for the local government unit has a specific project and budget identified with the appropriation.

The proposed project will include the replacement or rehabilitation of two major pump stations used by the Town of Carthage as part of the infrastructure system that conveys wastewater to the Moore County system for treatment and disposal. These pump stations are upstream of a third major pump station that was replaced last year as part of an upgrade to the interconnection with Moore County and was completed with USDA funding. Additional details for the work at each pump station site are provided below.

Cox Pump Station Replacement: The proposed project will replace the existing cox pump station with a new triplex pump station adjacent to the existing facility near the intersection of NC 22 and Hwy 15-501. The new pump station will connect to a new 16-inch forcemain to be installed by a separate project being completed with USDA funding that is expected to begin construction in mid to late 2025 and is part of the second phase of improvements to the Town's interconnection with Moore County. The Cox pump station conveys more than 90% of all flow from the Town of Carthage and is reaching the limit of available capacity.

Lagoon Pump Station Rehabilitation: The lagoon pump station is an aging facility that is used to convey approximately 50% of the flow from the Town and discharges just upstream of the Cox pump station. The project will include converting the station from the existing wet pit / dry pit configuration to a submersible configuration using the existing structure.

The work at both pump stations will include all associated site piping, grading, electrical, SCADA, and site security features.

(OVER)

6. Project Budget			
	Funding Amount Requested from S.L. 2023-134	Amount from Other Funding Source(s)	Total Cost Amount
Indicate construction costs by line item (e.g., linear feet of different-sized lines)			
<u>Construction Costs</u>			
Cox Pump Station Replacement	\$2,200,000.00		\$2,200,000.00
Lagoon Pump Station Rehabilitation	\$1,800,000.00		\$1,800,000.00
Contingency (recommend 10% of construction costs):	\$400,000.00		\$400,000.00
<i>Construction Subtotal:</i>	<i>\$4,400,000.00</i>		<i>\$4,400,000.00</i>
<u>Engineering Costs</u>			
Engineering Design	\$140,000.00		\$140,000.00
Bid Management	\$25,000.00		\$25,000.00
Construction Administration & Inspection	\$280,000.00		\$280,000.00
<i>Engineering Subtotal:</i>	<i>\$445,000.00</i>		<i>\$445,000.00</i>
<u>Administration Costs</u>			
Easement & Property Mapping	\$8,500.00		\$8,500.00
Funding Administration	\$15,000.00		\$15,000.00
Legal Costs	\$20,000.00		\$20,000.00
Geotechnical & Wetland Investigation	\$25,000.00		\$25,000.00
Property Acquisition	\$35,000.00		\$35,000.00
<i>Administration Subtotal:</i>	<i>\$103,500.00</i>		<i>\$103,500.00</i>
TOTAL PROJECT COST:	\$4,948,500.00		\$4,948,500.00

Certification by the Authorized Representative

The attached statements and exhibits are hereby made part of this Request for Funding, and the undersigned representative of the Recipient certifies that the information in this Request for Funding and any attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signing at the end of this Request for Funding, he/she further certifies that:

- _____ 1. as Authorized Representative, he/she has been authorized to file this Request for Funding;
- _____ 2. the Recipient has substantially complied with or will comply with all federal, state, and local laws, rules, and regulations and ordinances as applicable to this project;
- _____ 3. the Recipient will adopt and place into effect on or before the completion of the project a schedule of fees and charges which will provide for the adequate and proper operation, maintenance, and administration of the project;
- _____ 4. the Recipient agrees to provide for proper maintenance and operation of the approved project after its completion, including budgeting and generating the revenues needed for the eventual rehabilitation and/or replacement of physical infrastructure assets;
- _____ 5. the project budget provided on Page 4 of this form includes all funding requested from all sources of funding proposed for this project (including any other state and federal funds); and
- _____ 6. the (Town or County), North Carolina is organized and chartered under the laws of North Carolina. All officials and employees are aware of, and in full compliance with NCGS 14-234, "Public officers or employees benefiting from public contracts; exceptions." (For units of local government only. All others should initial "N/A.")

(OVER)

Completeness Checklist

Please initial next to each item to confirm that they have been included in this Request for Funding form.

- _____ Section 1, Funding Amount Requested is not more than the “Funds Available to Recipient for Projects” in Appendix A.
- _____ Section 1, Funding Requirements: all boxes have been checked.
- _____ Section 5, Project Description: project description matches funding eligibility established by the funding source and by S.L. 2023-134 for the Directed Project (Appendix A).

If the Funding Amount Requested *is less than* the “Funds Available to Recipient for Projects” for the specified Line Item # listed on Page 1 of the form (see Appendix A), please indicate when and for what the rest of the funds will be requested. Another Request for Funding form will be required.

Submittal Information

Please save or scan the completed form, including signature, as a PDF document.

Submit the completed form online at <https://edocs.deq.nc.gov/Forms/2023DirectedProjects>.

Signature

Please note: Original signatures are required.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Jimmy Chalfinch

TYPED NAME

Mayor

TYPED TITLE

12/9/24

DATE

APPENDIX A

Table of Drinking Water and Wastewater Reserve Direct Appropriations S.L. 2023-134, Section 12.2.(e)

Per Section 12.2.(k), three (3) percent of the appropriated amount of each directed project will be used by NC DEQ for administrative costs in lieu of a grant fee charged to projects. When completing the Request for Funding form, please ensure that the Funding Amount Requested is not more than the “Funds Available to Recipient for Projects” shown in the bolded column below.

A few local governments have multiple direct appropriations listed below. Please identify the “Section 12.2.(e) Line #”, shown in table below, on page 1 of the Request for Funding form.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
1	Alamance, Village of	\$200,000	\$194,000	
2	Albemarle, City of	\$17,300,000	\$16,781,000	
3a	Alexander County	\$2,622,586	\$2,543,909	For the Bethlehem water tank.
3b	Alexander County	\$2,500,000	\$2,425,000	For water line extensions.
4	Andrews, Town of	\$787,000	\$763,390	
5	Angier, Town of	\$9,000,000	\$8,730,000	
6	Anson County	\$6,000,000	\$5,820,000	For a regional water or wastewater project.
7	Archdale, City of	\$7,000,000	\$6,790,000	
8	Asheboro, City of	\$4,170,500	\$4,045,385	
9.1	Autryville, Town of	\$2,000,000	\$1,940,000	
9.2	Autryville, Town of	\$900,000	\$873,000	For stormwater improvements.
10	Ayden, Town of	\$3,000,000	\$2,910,000	
11	Bald Head Island, Village of	\$965,000	\$936,050	
12	Beech Mountain, Town of	\$14,000,000	\$13,580,000	
13	Belmont, City of	\$10,000,000	\$9,700,000	
14	Benson, Town of	\$16,000,000	\$15,520,000	
15	Bermuda Run, Town of	\$2,250,000	\$2,182,500	
16.1	Bladen County	\$10,000,000	\$9,700,000	
16.2	Bladen County	\$5,000,000	\$4,850,000	For water or wastewater projects related to the Live, Work, Play Project.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
17	Bladenboro, Town of	\$14,000,000	\$13,580,000	
18	Boardman, Town of	\$125,000	\$121,250	
19	Boone, Town of	\$3,700,000	\$3,589,000	
20	Boonville, Town of	\$3,000,000	\$2,910,000	
21.1	Bostic, Town of	\$1,200,000	\$1,164,000	
21.2	Bostic, Town of	\$150,000	\$145,500	For stormwater infrastructure.
22	Brevard, City of	\$13,000,000	\$12,610,000	
23	Bridgeton, Town of	\$1,169,500	\$1,134,415	
24	Brunswick County	\$35,000,000	\$33,950,000	
25	Burgaw, Town of	\$10,600,000	\$10,282,000	
26	Burke County	\$500,000	\$485,000	For a water and wastewater study, planning, and mapping in eastern Burke County.
27.1	Burlington, City of	\$5,500,000	\$5,335,000	
27.2	Burlington, City of	\$500,000	\$485,000	To treat PFAS contamination.
28.1	Cabarrus County Water and Sewer Authority	\$58,600,000	\$56,842,000	
28.2	Cabarrus County Water and Sewer Authority	\$6,000,000	\$5,820,000	For the design and construction of the Muddy Creek Wastewater Treatment Plant Expansion project.
28.3	Cabarrus County Water and Sewer Authority	\$5,000,000	\$4,850,000	For the extension of wastewater lines to and in the Town of Midland.
29	Camden County	\$10,000,000	\$9,700,000	
30	Cameron, Town of	\$1,000,000	\$970,000	
31	Candor, Town of	\$1,800,000	\$1,746,000	
32	Canton, Town of	\$38,000,000	\$36,860,000	
33a	Cape Fear Public Utility Authority	\$18,000,000	\$17,460,000	For drinking water extensions to unserved communities in New Hanover County impacted by PFAS.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
33b	Cape Fear Public Utility Authority	\$17,000,000	\$16,490,000	For municipal consolidation and regionalization of water and sewer system in New Hanover County impacted by PFAS.
34	Carthage, Town of	\$10,000,000	\$9,700,000	
35	Catawba County	\$20,000,000	\$19,400,000	For service extensions to Sherrills Ford.
36	Cherryville, City of	\$1,650,000	\$1,600,500	
37	Chimney Rock Village	\$8,000,000	\$7,760,000	
38	Chowan County	\$30,000,000	\$29,100,000	
39	Claremont, City of	\$18,270,000	\$17,721,900	For the Lyle Creek Sewer Project
40.1	Clayton, Town of	\$14,250,000	\$13,822,500	
40.2	Clayton, Town of	\$6,000,000	\$5,820,000	To improve, upgrade, or reroute the Arbors, Starmount, Liberty-West Main Street, Little Creek, and Clayton-Raleigh pump stations.
41	Cleveland County Water	\$4,290,000	\$4,161,300	For water treatment sedimentation basins.
42	Clinton, City of	\$5,000,000	\$4,850,000	
43	Columbus, Town of	\$800,000	\$776,000	
44	Columbus County	\$15,620,000	\$15,151,400	
45	Connelly Springs, Town of	\$2,548,500	\$2,472,045	
46	Contentnea Metropolitan Sewage District	\$12,500,000	\$12,125,000	
47a	Currituck County	\$6,000,000	\$5,820,000	For the Mainland Water Treatment Plant project.
47b	Currituck County	\$10,000,000	\$9,700,000	For the Moyock water or wastewater system.
48	Dallas, Town of	\$2,000,000	\$1,940,000	
49	Davidson County	\$25,000,000	\$24,250,000	
50	Denton, Town of	\$2,000,000	\$1,940,000	
51	Dobbins Heights, Town of	\$2,550,000	\$2,473,500	
52	Dobson, Town of	\$1,550,000	\$1,503,500	
53	Dunn, City of	\$7,100,000	\$6,887,000	
54	Eden, City of	\$7,000,000	\$6,790,000	
55	Edgecombe County	\$14,200,000	\$13,774,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 3 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
56	Elizabeth City, City of	\$9,000,000	\$8,730,000	
57	Elkin, Town of	\$6,500,000	\$6,305,000	
58	Ellenboro, Town of	\$1,000,000	\$970,000	
59	Elon, Town of	\$2,000,000	\$1,940,000	
60	Erwin, Town of	\$500,000	\$485,000	For a stormwater development plan.
61	Eureka, Town of	\$20,000,000	\$19,400,000	
62	Fayetteville Public Works Commission	\$12,000,000	\$11,640,000	
63	Forest City, Town of	\$4,578,000	\$4,440,660	
64	Forsyth County	\$20,000,000	\$19,400,000	To expand water and wastewater services to the southeastern part of the County.
65	Four Oaks, Town of	\$4,600,000	\$4,462,000	
66	Fuquay-Varina, Town of	\$28,600,000	\$27,742,000	For a conveyance line project.
67.1	Gastonia, City of	\$24,000,000	\$23,280,000	
67.2	Gastonia, City of	\$4,326,360	\$4,196,570	For the Apple Creek Corporate Park sewer upgrade.
68.1	Gates County	\$1,000,000	\$970,000	
68.2	Gates County	\$9,145,000	\$8,870,650	For a water or wastewater project for the Town of Gatesville.
70a	Gibsonville, Town of	\$1,000,000	\$970,000	For an elevated water tank.
70b	Gibsonville, Town of	\$1,000,000	\$970,000	For the NC Highway 61 water line connector.
71	Goldsboro, City of	\$5,000,000	\$4,850,000	
72	Goldston, Town of	\$460,000	\$446,200	
73	Goldston/Gulf Sanitary District	\$2,000,000	\$1,940,000	
74a	Greensboro, City of	\$5,500,000	\$5,335,000	For water and wastewater improvements serving the town of Pleasant Garden.
74b	Greensboro, City of	\$1,500,000	\$1,455,000	For extension of water and wastewater service to Peacehaven Community Farm.
75	Halifax, Town of	\$1,200,000	\$1,164,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 4 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
76	Hamlet, City of	\$5,000,000	\$4,850,000	
77	Handy Sanitary District	\$7,250,000	\$7,032,500	
78a	Harnett County	\$10,793,200	\$10,469,404	For sewer system upgrades to the Buies Creek-Coats Connector.
78b	Harnett County	\$15,000,000	\$14,550,000	For a wastewater treatment plant expansion.
79	Havelock, City of	\$3,500,000	\$3,395,000	
80	Henderson, City of	\$200,000	\$194,000	
81	Hendersonville, City of	\$14,750,000	\$14,307,500	
82a	Hertford, Town of	\$1,300,000	\$1,261,000	To increase water capacity.
82b	Hertford, Town of	\$3,000,000	\$2,910,000	For water and wastewater projects related to the Marine Industrial Park.
83	Hickory, City of	\$15,000,000	\$14,550,000	For the Highway 321 water and wastewater project.
84	Highlands, Town of	\$5,000,000	\$4,850,000	
85	Hoke County	\$1,200,000	\$1,164,000	
86	Holden Beach, Town of	\$2,000,000	\$1,940,000	
87	Holly Springs, Town of	\$15,400,000	\$14,938,000	For the conveyance line project.
88	Hookerton, Town of	\$250,000	\$242,500	
89	Jackson, Town of	\$1,000,000	\$970,000	
90	Johnston County	\$20,000,000	\$19,400,000	
91a	Jones County	\$9,500,000	\$9,215,000	For water treatment plant expansion.
91b	Jones County	\$1,200,000	\$1,164,000	For regional water system valve additions.
92	Kenansville, Town of	\$8,000,000	\$7,760,000	
93	Kenly, Town of	\$860,275	\$834,467	
94	Kings Mountain, City of	\$39,385,000	\$38,203,450	
95	Lake Waccamaw, Town of	\$4,000,000	\$3,880,000	
96	Landis, Town of	\$2,500,000	\$2,425,000	
97	Lansing, Town of	\$3,500,000	\$3,395,000	
98a	Laurinburg, City of	\$2,500,000	\$2,425,000	For the McColl Road water line replacement.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
98b	Laurinburg, City of	\$7,500,000	\$7,275,000	For raw water system expansion.
98c	Laurinburg, City of	\$10,000,000	\$9,700,000	For wastewater treatment plant renovations.
99	Lenoir, City of	\$17,000,000	\$16,490,000	For the Valdese-Lenoir water interconnection.
100	Lexington, City of	\$2,000,000	\$1,940,000	
101	Lillington, Town of	\$11,062,500	\$10,730,625	
102.1	Lincoln County	\$10,000,000	\$9,700,000	
102.2	Lincoln County	\$1,450,000	\$1,406,500	For the Lincoln County water line extension.
103	Linden, Town of	\$331,402	\$321,460	
104	Littleton, Town of	\$15,000,000	\$14,550,000	
105	Locust, City of	\$10,000,000	\$9,700,000	
106	Love Valley, Town of	\$1,500,000	\$1,455,000	
107	Lowell, City of	\$8,250,000	\$8,002,500	
108	Lower Cape Fear Water and Sewer Authority	\$30,000,000	\$29,100,000	
109	Madison, Town of	\$4,500,000	\$4,365,000	
110	Madison County	\$18,000,000	\$17,460,000	
111	Marion, City of	\$6,000,000	\$5,820,000	
112	Marshville, Town of	\$4,000,000	\$3,880,000	For a regional water or wastewater project.
113	Mayodan, Town of	\$4,000,000	\$3,880,000	For the wastewater treatment plant.
114	McDowell County	\$4,000,000	\$3,880,000	
115	Mebane, City of	\$3,000,000	\$2,910,000	
116	Mocksville, Town of	\$1,100,000	\$1,067,000	
117	Montgomery County	\$8,000,000	\$7,760,000	
118	Moore County	\$15,000,000	\$14,550,000	
119	Mooreville, Town of	\$3,600,000	\$3,492,000	
120	Morganton, City of	\$13,560,000	\$13,153,200	
121	Mount Airy, City of	\$2,000,000	\$1,940,000	
122	Mount Holly, City of	\$10,000,000	\$9,700,000	For the Riverbend Preserve water extension.
123	Mount Pleasant, Town of	\$1,000,000	\$970,000	For South Skyland Drive, Senateeca Drive, and Allman Road service line extensions.

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 6 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
124	Murfreesboro, Town of	\$4,300,000	\$4,171,000	
125	Murphy, Town of	\$400,000	\$388,000	
126	Nash County	\$17,022,501	\$16,511,826	
127.1	New Hanover County	\$30,000,000	\$29,100,000	
127.2	New Hanover County	\$15,000,000	\$14,550,000	For water and wastewater projects related to Blue Clay Business Park.
128	Newport, Town of	\$115,975	\$112,496	
129	Newton, City of	\$12,000,000	\$11,640,000	
130	Newton Grove, Town of	\$1,500,000	\$1,455,000	
131	Northampton County	\$18,600,000	\$18,042,000	
132	Oak Ridge, Town of	\$4,500,000	\$4,365,000	For the municipal water system.
133	Old Fort, Town of	\$1,050,000	\$1,018,500	
134	Onslow Water and Sewer Authority	\$5,000,000	\$4,850,000	
135	Oriental, Town of	\$5,500,000	\$5,335,000	
136	Oxford, City of	\$10,000,000	\$9,700,000	For the Kerr Lake Regional Water project.
137	Pamlico County	\$5,000,000	\$4,850,000	
138	Pasquotank County	\$9,310,000	\$9,030,700	
139	Pembroke, Town of	\$14,000,000	\$13,580,000	
140	Pilot Mountain, Town of	\$1,500,000	\$1,455,000	
141	Pine Level, Town of	\$1,750,000	\$1,697,500	
142	Pinebluff, Town of	\$5,200,000	\$5,044,000	
143	Pitt County	\$600,000	\$582,000	For water and wastewater projects for Pitt County schools.
144	Princeton, Town of	\$2,520,000	\$2,444,400	
145	Raeford, City of	\$9,500,000	\$9,215,000	
146	Randleman, City of	\$5,150,000	\$4,995,500	
147	Randolph County	\$85,034,311	\$82,483,282	
148	Ranlo, Town of	\$5,000,000	\$4,850,000	
149	Reidsville, City of	\$1,600,000	\$1,552,000	For the Piedmont and Annie Penn wastewater outfalls.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
150a	Richmond County	\$12,000,000	\$11,640,000	For water and wastewater projects related to economic development.
150b	Richmond County	\$4,000,000	\$3,880,000	For water and wastewater projects.
151	River Bend, Town of	\$9,393,000	\$9,111,210	
152	Robbinsville, Town of	\$1,395,000	\$1,353,150	
153	Robeson County	\$8,545,000	\$8,288,650	
154	Rockingham, City of	\$13,000,000	\$12,610,000	
155a	Rockingham County	\$10,000,000	\$9,700,000	For water and wastewater projects along U.S. 220.
155b	Rockingham County	\$23,550,000	\$22,843,500	For water and wastewater projects.
155c	Rockingham County	\$21,000,000	\$20,370,000	For the extension of water services from Reidsville toward the unincorporated community of Ruffin.
156	Ronda, Town of	\$1,894,410	\$1,837,578	
157	Rosman, Town of	\$10,000,000	\$9,700,000	
158	Roxboro, City of	\$26,000,000	\$25,220,000	
159	Rutherfordton, Town of	\$3,630,000	\$3,521,100	
160	Salemburg, Town of	\$2,500,000	\$2,425,000	
161	Saluda, City of	\$2,304,878	\$2,235,732	
162a	Sampson County	\$4,119,320	\$3,995,741	For water lines near the landfill.
162b	Sampson County	\$6,000,000	\$5,820,000	For two wells and treatment in the southern part of the county.
163a	Sanford, City of	\$2,500,000	\$2,425,000	For the development, operation, and management of the Siler City Wastewater project.
163b	Sanford, City of	\$5,000,000	\$4,850,000	For the Grace School and Fire Department sewer line.
164	Sedalia, Town of	\$2,687,439	\$2,606,816	To extend the sewer lines.
165	Selma, Town of	\$12,800,000	\$12,416,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 8 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
166	Shelby, City of	\$12,461,500	\$12,087,655	
167.1	Siler City, Town of	\$75,250,000	\$72,992,500	Must follow project directives listed in S.L. 2023-134, Section 12.2.(g).
167.2	Siler City, Town of	\$2,500,000	\$2,425,000	For construction of an elevated water tank associated with an economic development project.
168	Smithfield, Town of	\$6,250,000	\$6,062,500	
169	Snow Hill, Town of	\$4,222,500	\$4,095,825	
170	South Granville Water and Sewer Authority	\$5,000,000	\$4,850,000	
171	Spring Hope, Town of	\$3,000,000	\$2,910,000	
172	Spring Lake, Town of	\$300,000	\$291,000	
173	Spruce Pine, Town of	\$2,500,000	\$2,425,000	
174	St. Pauls, Town of	\$2,500,000	\$2,425,000	
175	Stanley, Town of	\$1,000,000	\$970,000	
176	Stanly County	\$2,000,000	\$1,940,000	For water and wastewater projects for Juneberry Ridge.
177	Stantonsburg , Town of	\$2,600,000	\$2,522,000	For a well water project and water line replacement.
178	Star, Town of	\$10,000,000	\$9,700,000	
179	Statesville, City of	\$3,000,000	\$2,910,000	For water and wastewater projects pertaining to economic development.
180	Stokes County Water and Sewer Authority	\$15,000,000	\$14,550,000	
181a	Stoneville, Town of	\$2,000,000	\$1,940,000	For water and wastewater lines along U.S. 220 West.
181b	Stoneville, Town of	\$2,700,000	\$2,619,000	For water system improvements.
182	Surf City, Town of	\$20,000,000	\$19,400,000	
183	Thomasville, City of	\$4,000,000	\$3,880,000	
184	Transylvania County	\$10,000,000	\$9,700,000	
185	Trinity, City of	\$4,500,000	\$4,365,000	
186.1	Troutman, Town of	\$10,000,000	\$9,700,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 9 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
186.2	Troutman, Town of	\$4,000,000	\$3,880,000	For the connection of the Duck Creek sewer outfall line to the City of Statesville's Third Creek Wastewater Treatment Plant.
187	Tryon, Town of	\$2,233,500	\$2,166,495	
188a	Union County	\$26,000,000	\$25,220,000	For sewer expansion.
188b	Union County	\$1,500,000	\$1,455,000	For the Waxhaw graywater system project.
189	Valdese, Town of	\$7,000,000	\$6,790,000	For the Valdese-Lenoir water interconnection.
190	Vance County	\$4,000,000	\$3,880,000	
191	Wade, Town of	\$165,052	\$160,101	
192	Warren County	\$5,000,000	\$4,850,000	
193	Weaverville, Town of	\$15,000,000	\$14,550,000	
194	Weldon, Town of	\$800,000	\$776,000	
195	West Jefferson, Town of	\$726,150	\$704,366	
196	Wilkes County	\$6,930,000	\$6,722,100	For the extension of water and wastewater services to the airport.
197.1	Wilson, City of	\$22,500,000	\$21,825,000	
197.2	Wilson, City of	\$1,050,000	\$1,018,500	For repair of the Lake Wilson dam.
198	Wilson County	\$2,000,000	\$1,940,000	
199	Wingate, Town of	\$12,000,000	\$11,640,000	
200	Woodland, Town of	\$3,830,000	\$3,715,100	
201	Wrightsville Beach, Town of	\$8,000,000	\$7,760,000	
202	Yadkinville, Town of	\$289,200	\$280,524	



North Carolina Department of Environmental Quality
Division of Water Infrastructure
Request for Funding
for S.L. 2023-134 Water/Sewer Directed Projects



(Version 1: October 16, 2023)

1. General Information

Recipient Name (Local Government)	County	UEI Number
Town of Carthage	Moore	EKXWN8MVLZQ5

Federal Tax ID #	Section 12.2.(e) Line # (see Appendix A)	PWSID # (drinking water only)	Collection System or NPDES # (wastewater only)
56-001195	34	03-63-025	

Project Name	Total Project Cost	Funding Amount Requested
Town of Carthage Water & Sewer Improvements	\$4,901,500.00	\$4,901,500

Project Type (Select only one. Submit multiple forms if you have multiple project types).

- ☒ Drinking Water
☐ Wastewater
☐ Stormwater quality

Other Funding Sources

List all other funds that will be used for this project. Please list here the type of funds and the estimated funding amount. If the project is funded by the Division of Water Infrastructure, please provide the Project Number listed in the Letter of Intent to Fund or the funding offer.

Projects co-funded with federal funds will have federal conditions apply to the S.L. 2023-134 funds.

Other Funding Source (e.g. ARPA, SRF, CDBG-I, USDA, local funds, etc.)	DWI Project Number (if funded by the Division)	Estimated Funding Amount
Total		

Funding Requirements (please check all three boxes).

- ☒ I accept that the project funds will not be used to pay existing debt.
☒ I accept that the project funds will only be used for allowable costs related to the water/wastewater project.
☒ I accept that if the project is co-funded with federal funds (e.g. ARPA, SRF, or CDBG-I), the federal requirements of the other funds will also apply to these S.L. 2023-134 funds.

2. Recipient (Local Government) Contact Information	
Authorized Representative Name:	Jimmy Chalflinch
Authorized Representative Title:	Mayor
Phone Number:	910-947-2331
Email Address:	JChalflinch@townofcarthage.org
Physical Address of the Local Government Utility Line 1:	4396 Hwy 15-501
Physical Address Line 2:	
Physical Address City:	Carthage
Physical Address State:	NC
Physical Address Zip Code:	28327
3. Form Preparer Contact Information	
Organization/Firm Name:	LKC Engineering, PLLC
Contact Name:	Mark Lacy, P.E.
Phone Number:	910-427-1437
Email Address:	mark@lkceengineering.com
4. Engineer Contact Information	
Is the engineering firm different from the Form Preparer?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (skip this section)
Engineering Firm Name:	
Contact Name:	
Phone Number:	
Email Address:	

5. Project Description

Check Appendix A to determine if the S.L. 2023-134 Water/Sewer Directed Project for the local government unit has a specific project and budget identified with the appropriation.

The proposed project will include improvements to the Carthage distribution system to upgrade undersized water mains, and work at the water treatment facility to improve the raw water pumping capabilities. Additional details are provided below.

Needmore Area Water Main Improvements: This portion of the proposed project will include replacing approximately 3,800 lf of 2-inch main with 6-inch pipe. The project will include addition of fire hydrants, reconnecting all customers and other associated appurtenances and site restoration.

WTP Raw Water Pumping Improvements: Improvements to the water treatment plant will be focused on pumping improvements to the reservoir and filter pump stations to replace aging pumps, increase capacities to allow sufficient raw water flow to the pretreatment system and membrane filters to produce permitted capacity accounting for losses associated with backwashing and chemical clean processes.

(OVER)

6. Project Budget			
	Funding Amount Requested from S.L. 2023-134	Amount from Other Funding Source(s)	Total Cost Amount
Indicate construction costs by line item (e.g., linear feet of different-sized lines)			
<u>Construction Costs</u>			
Needmore Area Water Main Improvements	\$1,500,000.00		\$1,500,000.00
WTP Raw Water Pumping Improvements	\$2,300,000.00		\$2,300,000.00
Contingency (recommend 10% of construction costs):	\$380,000.00		\$380,000.00
<i>Construction Subtotal:</i>	<i>\$4,180,000.00</i>		<i>\$4,180,000.00</i>
<u>Engineering Costs</u>			
Engineering Design	\$304,000.00		\$304,000.00
Bid Management	\$50,000.00		\$50,000.00
Construction Administration & Inspection	\$259,000.00		\$259,000.00
<i>Engineering Subtotal:</i>	<i>\$613,000.00</i>		<i>\$613,000.00</i>
<u>Administration Costs</u>			
Easement & Property Mapping	\$12,000.00		\$12,000.00
Permitting	\$4,500.00		\$4,500.00
Funding Administration	\$15,000.00		\$15,000.00
Legal Costs	\$20,000.00		\$20,000.00
Geotechnical & Wetland Investigation	\$30,000.00		\$30,000.00
Property Acquisition	\$27,000.00		\$27,000.00
<i>Administration Subtotal:</i>	<i>\$108,500.00</i>		<i>\$108,500.00</i>
TOTAL PROJECT COST:	\$4,901,500.00		\$4,901,500.00

Certification by the Authorized Representative

The attached statements and exhibits are hereby made part of this Request for Funding, and the undersigned representative of the Recipient certifies that the information in this Request for Funding and any attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signing at the end of this Request for Funding, he/she further certifies that:

- _____ 1. as Authorized Representative, he/she has been authorized to file this Request for Funding;
- _____ 2. the Recipient has substantially complied with or will comply with all federal, state, and local laws, rules, and regulations and ordinances as applicable to this project;
- _____ 3. the Recipient will adopt and place into effect on or before the completion of the project a schedule of fees and charges which will provide for the adequate and proper operation, maintenance, and administration of the project;
- _____ 4. the Recipient agrees to provide for proper maintenance and operation of the approved project after its completion, including budgeting and generating the revenues needed for the eventual rehabilitation and/or replacement of physical infrastructure assets;
- _____ 5. the project budget provided on Page 4 of this form includes all funding requested from all sources of funding proposed for this project (including any other state and federal funds); and
- _____ 6. the (Town or County), North Carolina is organized and chartered under the laws of North Carolina. All officials and employees are aware of, and in full compliance with NCGS 14-234, "Public officers or employees benefiting from public contracts; exceptions." (For units of local government only. All others should initial "N/A.")

(OVER)

Completeness Checklist

Please initial next to each item to confirm that they have been included in this Request for Funding form.

- _____ Section 1, Funding Amount Requested is not more than the “Funds Available to Recipient for Projects” in Appendix A.
- _____ Section 1, Funding Requirements: all boxes have been checked.
- _____ Section 5, Project Description: project description matches funding eligibility established by the funding source and by S.L. 2023-134 for the Directed Project (Appendix A).

If the Funding Amount Requested *is less than* the “Funds Available to Recipient for Projects” for the specified Line Item # listed on Page 1 of the form (see Appendix A), please indicate when and for what the rest of the funds will be requested. Another Request for Funding form will be required.

Submittal Information

Please save or scan the completed form, including signature, as a PDF document.

Submit the completed form online at <https://edocs.deq.nc.gov/Forms/2023DirectedProjects>.

Signature

Please note: Original signatures are required.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Jimmy Chalfinch

TYPED NAME

Mayor

TYPED TITLE

12/9/24

DATE

APPENDIX A

Table of Drinking Water and Wastewater Reserve Direct Appropriations S.L. 2023-134, Section 12.2.(e)

Per Section 12.2.(k), three (3) percent of the appropriated amount of each directed project will be used by NC DEQ for administrative costs in lieu of a grant fee charged to projects. When completing the Request for Funding form, please ensure that the Funding Amount Requested is not more than the “Funds Available to Recipient for Projects” shown in the bolded column below.

A few local governments have multiple direct appropriations listed below. Please identify the “Section 12.2.(e) Line #”, shown in table below, on page 1 of the Request for Funding form.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
1	Alamance, Village of	\$200,000	\$194,000	
2	Albemarle, City of	\$17,300,000	\$16,781,000	
3a	Alexander County	\$2,622,586	\$2,543,909	For the Bethlehem water tank.
3b	Alexander County	\$2,500,000	\$2,425,000	For water line extensions.
4	Andrews, Town of	\$787,000	\$763,390	
5	Angier, Town of	\$9,000,000	\$8,730,000	
6	Anson County	\$6,000,000	\$5,820,000	For a regional water or wastewater project.
7	Archdale, City of	\$7,000,000	\$6,790,000	
8	Asheboro, City of	\$4,170,500	\$4,045,385	
9.1	Autryville, Town of	\$2,000,000	\$1,940,000	
9.2	Autryville, Town of	\$900,000	\$873,000	For stormwater improvements.
10	Ayden, Town of	\$3,000,000	\$2,910,000	
11	Bald Head Island, Village of	\$965,000	\$936,050	
12	Beech Mountain, Town of	\$14,000,000	\$13,580,000	
13	Belmont, City of	\$10,000,000	\$9,700,000	
14	Benson, Town of	\$16,000,000	\$15,520,000	
15	Bermuda Run, Town of	\$2,250,000	\$2,182,500	
16.1	Bladen County	\$10,000,000	\$9,700,000	
16.2	Bladen County	\$5,000,000	\$4,850,000	For water or wastewater projects related to the Live, Work, Play Project.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
17	Bladenboro, Town of	\$14,000,000	\$13,580,000	
18	Boardman, Town of	\$125,000	\$121,250	
19	Boone, Town of	\$3,700,000	\$3,589,000	
20	Boonville, Town of	\$3,000,000	\$2,910,000	
21.1	Bostic, Town of	\$1,200,000	\$1,164,000	
21.2	Bostic, Town of	\$150,000	\$145,500	For stormwater infrastructure.
22	Brevard, City of	\$13,000,000	\$12,610,000	
23	Bridgeton, Town of	\$1,169,500	\$1,134,415	
24	Brunswick County	\$35,000,000	\$33,950,000	
25	Burgaw, Town of	\$10,600,000	\$10,282,000	
26	Burke County	\$500,000	\$485,000	For a water and wastewater study, planning, and mapping in eastern Burke County.
27.1	Burlington, City of	\$5,500,000	\$5,335,000	
27.2	Burlington, City of	\$500,000	\$485,000	To treat PFAS contamination.
28.1	Cabarrus County Water and Sewer Authority	\$58,600,000	\$56,842,000	
28.2	Cabarrus County Water and Sewer Authority	\$6,000,000	\$5,820,000	For the design and construction of the Muddy Creek Wastewater Treatment Plant Expansion project.
28.3	Cabarrus County Water and Sewer Authority	\$5,000,000	\$4,850,000	For the extension of wastewater lines to and in the Town of Midland.
29	Camden County	\$10,000,000	\$9,700,000	
30	Cameron, Town of	\$1,000,000	\$970,000	
31	Candor, Town of	\$1,800,000	\$1,746,000	
32	Canton, Town of	\$38,000,000	\$36,860,000	
33a	Cape Fear Public Utility Authority	\$18,000,000	\$17,460,000	For drinking water extensions to unserved communities in New Hanover County impacted by PFAS.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
33b	Cape Fear Public Utility Authority	\$17,000,000	\$16,490,000	For municipal consolidation and regionalization of water and sewer system in New Hanover County impacted by PFAS.
34	Carthage, Town of	\$10,000,000	\$9,700,000	
35	Catawba County	\$20,000,000	\$19,400,000	For service extensions to Sherrills Ford.
36	Cherryville, City of	\$1,650,000	\$1,600,500	
37	Chimney Rock Village	\$8,000,000	\$7,760,000	
38	Chowan County	\$30,000,000	\$29,100,000	
39	Claremont, City of	\$18,270,000	\$17,721,900	For the Lyle Creek Sewer Project
40.1	Clayton, Town of	\$14,250,000	\$13,822,500	
40.2	Clayton, Town of	\$6,000,000	\$5,820,000	To improve, upgrade, or reroute the Arbors, Starmount, Liberty-West Main Street, Little Creek, and Clayton-Raleigh pump stations.
41	Cleveland County Water	\$4,290,000	\$4,161,300	For water treatment sedimentation basins.
42	Clinton, City of	\$5,000,000	\$4,850,000	
43	Columbus, Town of	\$800,000	\$776,000	
44	Columbus County	\$15,620,000	\$15,151,400	
45	Connelly Springs, Town of	\$2,548,500	\$2,472,045	
46	Contentnea Metropolitan Sewage District	\$12,500,000	\$12,125,000	
47a	Currituck County	\$6,000,000	\$5,820,000	For the Mainland Water Treatment Plant project.
47b	Currituck County	\$10,000,000	\$9,700,000	For the Moyock water or wastewater system.
48	Dallas, Town of	\$2,000,000	\$1,940,000	
49	Davidson County	\$25,000,000	\$24,250,000	
50	Denton, Town of	\$2,000,000	\$1,940,000	
51	Dobbins Heights, Town of	\$2,550,000	\$2,473,500	
52	Dobson, Town of	\$1,550,000	\$1,503,500	
53	Dunn, City of	\$7,100,000	\$6,887,000	
54	Eden, City of	\$7,000,000	\$6,790,000	
55	Edgecombe County	\$14,200,000	\$13,774,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 3 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
56	Elizabeth City, City of	\$9,000,000	\$8,730,000	
57	Elkin, Town of	\$6,500,000	\$6,305,000	
58	Ellenboro, Town of	\$1,000,000	\$970,000	
59	Elon, Town of	\$2,000,000	\$1,940,000	
60	Erwin, Town of	\$500,000	\$485,000	For a stormwater development plan.
61	Eureka, Town of	\$20,000,000	\$19,400,000	
62	Fayetteville Public Works Commission	\$12,000,000	\$11,640,000	
63	Forest City, Town of	\$4,578,000	\$4,440,660	
64	Forsyth County	\$20,000,000	\$19,400,000	To expand water and wastewater services to the southeastern part of the County.
65	Four Oaks, Town of	\$4,600,000	\$4,462,000	
66	Fuquay-Varina, Town of	\$28,600,000	\$27,742,000	For a conveyance line project.
67.1	Gastonia, City of	\$24,000,000	\$23,280,000	
67.2	Gastonia, City of	\$4,326,360	\$4,196,570	For the Apple Creek Corporate Park sewer upgrade.
68.1	Gates County	\$1,000,000	\$970,000	
68.2	Gates County	\$9,145,000	\$8,870,650	For a water or wastewater project for the Town of Gatesville.
70a	Gibsonville, Town of	\$1,000,000	\$970,000	For an elevated water tank.
70b	Gibsonville, Town of	\$1,000,000	\$970,000	For the NC Highway 61 water line connector.
71	Goldsboro, City of	\$5,000,000	\$4,850,000	
72	Goldston, Town of	\$460,000	\$446,200	
73	Goldston/Gulf Sanitary District	\$2,000,000	\$1,940,000	
74a	Greensboro, City of	\$5,500,000	\$5,335,000	For water and wastewater improvements serving the town of Pleasant Garden.
74b	Greensboro, City of	\$1,500,000	\$1,455,000	For extension of water and wastewater service to Peacehaven Community Farm.
75	Halifax, Town of	\$1,200,000	\$1,164,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 4 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
76	Hamlet, City of	\$5,000,000	\$4,850,000	
77	Handy Sanitary District	\$7,250,000	\$7,032,500	
78a	Harnett County	\$10,793,200	\$10,469,404	For sewer system upgrades to the Buies Creek-Coats Connector.
78b	Harnett County	\$15,000,000	\$14,550,000	For a wastewater treatment plant expansion.
79	Havelock, City of	\$3,500,000	\$3,395,000	
80	Henderson, City of	\$200,000	\$194,000	
81	Hendersonville, City of	\$14,750,000	\$14,307,500	
82a	Hertford, Town of	\$1,300,000	\$1,261,000	To increase water capacity.
82b	Hertford, Town of	\$3,000,000	\$2,910,000	For water and wastewater projects related to the Marine Industrial Park.
83	Hickory, City of	\$15,000,000	\$14,550,000	For the Highway 321 water and wastewater project.
84	Highlands, Town of	\$5,000,000	\$4,850,000	
85	Hoke County	\$1,200,000	\$1,164,000	
86	Holden Beach, Town of	\$2,000,000	\$1,940,000	
87	Holly Springs, Town of	\$15,400,000	\$14,938,000	For the conveyance line project.
88	Hookerton, Town of	\$250,000	\$242,500	
89	Jackson, Town of	\$1,000,000	\$970,000	
90	Johnston County	\$20,000,000	\$19,400,000	
91a	Jones County	\$9,500,000	\$9,215,000	For water treatment plant expansion.
91b	Jones County	\$1,200,000	\$1,164,000	For regional water system valve additions.
92	Kenansville, Town of	\$8,000,000	\$7,760,000	
93	Kenly, Town of	\$860,275	\$834,467	
94	Kings Mountain, City of	\$39,385,000	\$38,203,450	
95	Lake Waccamaw, Town of	\$4,000,000	\$3,880,000	
96	Landis, Town of	\$2,500,000	\$2,425,000	
97	Lansing, Town of	\$3,500,000	\$3,395,000	
98a	Laurinburg, City of	\$2,500,000	\$2,425,000	For the McColl Road water line replacement.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
98b	Laurinburg, City of	\$7,500,000	\$7,275,000	For raw water system expansion.
98c	Laurinburg, City of	\$10,000,000	\$9,700,000	For wastewater treatment plant renovations.
99	Lenoir, City of	\$17,000,000	\$16,490,000	For the Valdese-Lenoir water interconnection.
100	Lexington, City of	\$2,000,000	\$1,940,000	
101	Lillington, Town of	\$11,062,500	\$10,730,625	
102.1	Lincoln County	\$10,000,000	\$9,700,000	
102.2	Lincoln County	\$1,450,000	\$1,406,500	For the Lincoln County water line extension.
103	Linden, Town of	\$331,402	\$321,460	
104	Littleton, Town of	\$15,000,000	\$14,550,000	
105	Locust, City of	\$10,000,000	\$9,700,000	
106	Love Valley, Town of	\$1,500,000	\$1,455,000	
107	Lowell, City of	\$8,250,000	\$8,002,500	
108	Lower Cape Fear Water and Sewer Authority	\$30,000,000	\$29,100,000	
109	Madison, Town of	\$4,500,000	\$4,365,000	
110	Madison County	\$18,000,000	\$17,460,000	
111	Marion, City of	\$6,000,000	\$5,820,000	
112	Marshville, Town of	\$4,000,000	\$3,880,000	For a regional water or wastewater project.
113	Mayodan, Town of	\$4,000,000	\$3,880,000	For the wastewater treatment plant.
114	McDowell County	\$4,000,000	\$3,880,000	
115	Mebane, City of	\$3,000,000	\$2,910,000	
116	Mocksville, Town of	\$1,100,000	\$1,067,000	
117	Montgomery County	\$8,000,000	\$7,760,000	
118	Moore County	\$15,000,000	\$14,550,000	
119	Mooresville, Town of	\$3,600,000	\$3,492,000	
120	Morganton, City of	\$13,560,000	\$13,153,200	
121	Mount Airy, City of	\$2,000,000	\$1,940,000	
122	Mount Holly, City of	\$10,000,000	\$9,700,000	For the Riverbend Preserve water extension.
123	Mount Pleasant, Town of	\$1,000,000	\$970,000	For South Skyland Drive, Senateeca Drive, and Allman Road service line extensions.

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 6 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
124	Murfreesboro, Town of	\$4,300,000	\$4,171,000	
125	Murphy, Town of	\$400,000	\$388,000	
126	Nash County	\$17,022,501	\$16,511,826	
127.1	New Hanover County	\$30,000,000	\$29,100,000	
127.2	New Hanover County	\$15,000,000	\$14,550,000	For water and wastewater projects related to Blue Clay Business Park.
128	Newport, Town of	\$115,975	\$112,496	
129	Newton, City of	\$12,000,000	\$11,640,000	
130	Newton Grove, Town of	\$1,500,000	\$1,455,000	
131	Northampton County	\$18,600,000	\$18,042,000	
132	Oak Ridge, Town of	\$4,500,000	\$4,365,000	For the municipal water system.
133	Old Fort, Town of	\$1,050,000	\$1,018,500	
134	Onslow Water and Sewer Authority	\$5,000,000	\$4,850,000	
135	Oriental, Town of	\$5,500,000	\$5,335,000	
136	Oxford, City of	\$10,000,000	\$9,700,000	For the Kerr Lake Regional Water project.
137	Pamlico County	\$5,000,000	\$4,850,000	
138	Pasquotank County	\$9,310,000	\$9,030,700	
139	Pembroke, Town of	\$14,000,000	\$13,580,000	
140	Pilot Mountain, Town of	\$1,500,000	\$1,455,000	
141	Pine Level, Town of	\$1,750,000	\$1,697,500	
142	Pinebluff, Town of	\$5,200,000	\$5,044,000	
143	Pitt County	\$600,000	\$582,000	For water and wastewater projects for Pitt County schools.
144	Princeton, Town of	\$2,520,000	\$2,444,400	
145	Raeford, City of	\$9,500,000	\$9,215,000	
146	Randleman, City of	\$5,150,000	\$4,995,500	
147	Randolph County	\$85,034,311	\$82,483,282	
148	Ranlo, Town of	\$5,000,000	\$4,850,000	
149	Reidsville, City of	\$1,600,000	\$1,552,000	For the Piedmont and Annie Penn wastewater outfalls.

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
150a	Richmond County	\$12,000,000	\$11,640,000	For water and wastewater projects related to economic development.
150b	Richmond County	\$4,000,000	\$3,880,000	For water and wastewater projects.
151	River Bend, Town of	\$9,393,000	\$9,111,210	
152	Robbinsville, Town of	\$1,395,000	\$1,353,150	
153	Robeson County	\$8,545,000	\$8,288,650	
154	Rockingham, City of	\$13,000,000	\$12,610,000	
155a	Rockingham County	\$10,000,000	\$9,700,000	For water and wastewater projects along U.S. 220.
155b	Rockingham County	\$23,550,000	\$22,843,500	For water and wastewater projects.
155c	Rockingham County	\$21,000,000	\$20,370,000	For the extension of water services from Reidsville toward the unincorporated community of Ruffin.
156	Ronda, Town of	\$1,894,410	\$1,837,578	
157	Rosman, Town of	\$10,000,000	\$9,700,000	
158	Roxboro, City of	\$26,000,000	\$25,220,000	
159	Rutherfordton, Town of	\$3,630,000	\$3,521,100	
160	Salemburg, Town of	\$2,500,000	\$2,425,000	
161	Saluda, City of	\$2,304,878	\$2,235,732	
162a	Sampson County	\$4,119,320	\$3,995,741	For water lines near the landfill.
162b	Sampson County	\$6,000,000	\$5,820,000	For two wells and treatment in the southern part of the county.
163a	Sanford, City of	\$2,500,000	\$2,425,000	For the development, operation, and management of the Siler City Wastewater project.
163b	Sanford, City of	\$5,000,000	\$4,850,000	For the Grace School and Fire Department sewer line.
164	Sedalia, Town of	\$2,687,439	\$2,606,816	To extend the sewer lines.
165	Selma, Town of	\$12,800,000	\$12,416,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 8 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
166	Shelby, City of	\$12,461,500	\$12,087,655	
167.1	Siler City, Town of	\$75,250,000	\$72,992,500	Must follow project directives listed in S.L. 2023-134, Section 12.2.(g).
167.2	Siler City, Town of	\$2,500,000	\$2,425,000	For construction of an elevated water tank associated with an economic development project.
168	Smithfield, Town of	\$6,250,000	\$6,062,500	
169	Snow Hill, Town of	\$4,222,500	\$4,095,825	
170	South Granville Water and Sewer Authority	\$5,000,000	\$4,850,000	
171	Spring Hope, Town of	\$3,000,000	\$2,910,000	
172	Spring Lake, Town of	\$300,000	\$291,000	
173	Spruce Pine, Town of	\$2,500,000	\$2,425,000	
174	St. Pauls, Town of	\$2,500,000	\$2,425,000	
175	Stanley, Town of	\$1,000,000	\$970,000	
176	Stanly County	\$2,000,000	\$1,940,000	For water and wastewater projects for Juneberry Ridge.
177	Stantonsburg , Town of	\$2,600,000	\$2,522,000	For a well water project and water line replacement.
178	Star, Town of	\$10,000,000	\$9,700,000	
179	Statesville, City of	\$3,000,000	\$2,910,000	For water and wastewater projects pertaining to economic development.
180	Stokes County Water and Sewer Authority	\$15,000,000	\$14,550,000	
181a	Stoneville, Town of	\$2,000,000	\$1,940,000	For water and wastewater lines along U.S. 220 West.
181b	Stoneville, Town of	\$2,700,000	\$2,619,000	For water system improvements.
182	Surf City, Town of	\$20,000,000	\$19,400,000	
183	Thomasville, City of	\$4,000,000	\$3,880,000	
184	Transylvania County	\$10,000,000	\$9,700,000	
185	Trinity, City of	\$4,500,000	\$4,365,000	
186.1	Troutman, Town of	\$10,000,000	\$9,700,000	

Appendix A: Table of S.L. 2023-134 Water/Sewer Directed Projects, Page 9 of 10

Section 12.2.(e) Line #	Recipient	Funds Appropriated in S.L. 2023-134	Funds Available to Recipient for Projects (after administrative costs)	Directed Project Specified in S.L. 2023-134
186.2	Troutman, Town of	\$4,000,000	\$3,880,000	For the connection of the Duck Creek sewer outfall line to the City of Statesville's Third Creek Wastewater Treatment Plant.
187	Tryon, Town of	\$2,233,500	\$2,166,495	
188a	Union County	\$26,000,000	\$25,220,000	For sewer expansion.
188b	Union County	\$1,500,000	\$1,455,000	For the Waxhaw graywater system project.
189	Valdese, Town of	\$7,000,000	\$6,790,000	For the Valdese-Lenoir water interconnection.
190	Vance County	\$4,000,000	\$3,880,000	
191	Wade, Town of	\$165,052	\$160,101	
192	Warren County	\$5,000,000	\$4,850,000	
193	Weaverville, Town of	\$15,000,000	\$14,550,000	
194	Weldon, Town of	\$800,000	\$776,000	
195	West Jefferson, Town of	\$726,150	\$704,366	
196	Wilkes County	\$6,930,000	\$6,722,100	For the extension of water and wastewater services to the airport.
197.1	Wilson, City of	\$22,500,000	\$21,825,000	
197.2	Wilson, City of	\$1,050,000	\$1,018,500	For repair of the Lake Wilson dam.
198	Wilson County	\$2,000,000	\$1,940,000	
199	Wingate, Town of	\$12,000,000	\$11,640,000	
200	Woodland, Town of	\$3,830,000	\$3,715,100	
201	Wrightsville Beach, Town of	\$8,000,000	\$7,760,000	
202	Yadkinville, Town of	\$289,200	\$280,524	



Town of Carthage

Resolution

RESOLUTION OF SUPPORT FOR SUBMISSION OF APPLICATIONS FOR WATER AND SEWER FUNDING

WHEREAS, the Town of Carthage has been identified as eligible for directed project funding under S.L. 2023-134 for critical water and sewer infrastructure improvements;

WHEREAS, the Town has prepared comprehensive project proposals aimed at addressing essential needs in water distribution system upgrades and wastewater infrastructure enhancements, as detailed in the respective funding applications, attached hereto as Exhibits A and B;

WHEREAS, the proposed projects will significantly improve public health, safety, and service reliability by:

1. Upgrading undersized water mains in the Needmore Area and enhancing raw water pumping capacities at the Water Treatment Plant.
2. Replacing the Cox Pump Station and rehabilitating the Lagoon Pump Station, critical components of the wastewater conveyance system;

WHEREAS, the total funding requested for these projects, amounting to \$4,901,500 for water improvements and \$4,948,500 for sewer improvements, is aligned with the appropriations provided under S.L. 2023-134, with no use of funds for existing debt and adherence to all applicable state and federal requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Carthage Board of Commissioners:

1. Supports the submission of funding applications to the North Carolina Department of Environmental Quality, Division of Water Infrastructure, for the water and sewer projects outlined above.
2. Authorizes the Mayor and Town Manager to execute all necessary documents and take actions required for the successful submission and administration of these applications.
3. Commits to ensuring proper project management, including operations, maintenance, and compliance with all applicable laws and regulations.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted and ordained this 21st day of January 2025.

Ayes: _____

Nays: _____

Absent/Excused: _____

Jimmy Chalfinch, Mayor

Attest:

Kimberly Gibson, Town Clerk

Town of Carthage
Board of Commissioners



MEMORANDUM

Date: January 16, 2025
To: The Board of Commissioners
From: Kesha Matthews, Finance Director
Subject: REQUEST TO AMEND THE AUDIT CONTRACT FOR FY 2023-24

North Carolina General Statute 159-34 and North Carolina General Statute 115C-447 require all local governments, public authorities, and schools to have their accounts audited annually and to submit the audit report to the Secretary of the Local Government Commission. The audit should be completed by October 31st each year. We have not completed the FY 2023-24 audit because we were behind on bank reconciliations. Attached is an amended audit contract (LGC-205) submitted by S. Preston Douglas & Associates for their services for the Fiscal Year Ending June 30, 2024. This contract is amended to extend the completion date to February 28, 2025.

SUGGESTED MOTION(S):

I move that the Board accept the Amended Contract to Audit Accounts for the Town of Carthage for the Fiscal Year ending June 30, 2024.

Whereas	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for Fiscal Year Ending and originally due on Audit Report Due Date

hereby agree that it is now necessary that the contract be modified as follows.

Modification to date	Original due date	Modified due date
Modification to fee	Original fee	Modified fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

Change in scope
Issue with unit staff/turnover
Issue with auditor staff/workload
Third-party financial statements not prepared by agreed-upon date
Unit did not have bank reconciliations complete for the audit period
Unit did not have reconciliations between subsidiary ledgers and general ledger complete
Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger
Unit did not have information required for audit complete by the agreed-upon time
Delay in component unit reports
Software - implementation issue
Software - system failure
Software - ransomware/cyberattack
Natural or other disaster
Other (please explain)

Plan to Prevent Future Late Submissions

If the amendment is submitted to extend the due date, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Indicate NA if this is an amendment due to a change in cost only.

Additional Information

Please provide any additional explanation or details regarding the contract modification.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Authorized Firm Representative* (typed or printed)	Signature*
Date*	Email Address

GOVERNMENTAL UNIT

Governmental Unit*	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

**NORTH CAROLINA
MOORE COUNTY**

**ORDER OF THE TOWN OF CARTHAGE
BOARD OF COMMISSIONERS SUP # 02-24**

This matter, concerning an application to obtain a Special Use Permit came before the Town of Carthage Board of Commissioners (the “Board”) on December 16, 2024 and January 21, 2025. The applicant requests a Special Use Permit in order to establish a “tearoom” in an existing residential dwelling unit within the R-HD, Residential Historic District, at 403 McReynolds Street in the Town of Carthage. The Board, having considered the application and heard the evidence presented by the Applicants, the Applicants’ witnesses and Town staff, all duly sworn, makes the following:

FINDINGS OF FACT:

1. The property at 403 McReynolds Street Carthage, NC is also identified as Moore County Parcel Identification Number (PIN) 857818424243 (the “Property”) is the subject of this Special Use Permit (“SUP”) application. The Property is owned by Pamela and Gregory O’Connor, as shown on the deeds recorded in the Moore County Registry at Deed Book 6259, Page 404.
2. The applicants, Pamela and Gregory O’Connor (the “Applicants”), submitted a SUP application to the Town’s Planning Department on October 14, 2024, requesting to establish a tearoom in an existing residential dwelling unit on the Property which is zoned R-HD, Residential Historic District.
3. According to Section 100.55 of the Town of Carthage Unified Development Ordinance (“UDO”) titled “Table of Permitted and Conditional Uses,” a “tearoom” is not specifically identified as a use and does not clearly fit under the guidelines for a “Bed & Breakfast” nor as a “Home Occupation.” Home Occupations are only allowed per the conditions in Section 100.56A* SR 5 of the UDO.
4. According to Section 100.70 the UDO titled “Home Occupation”, the use is described as

“An occupation conducted incidental to the use of property as a dwelling unit, which does not adversely impact or change the residential character of the neighborhood. The incidental use of any dwelling by the occupant(s) for the purpose of receiving or transmitting messages by mail, record of bookkeeping, filing, address listing for applicable privilege license or tax identification and other similar activities which do not involve the on-site sale, delivery, distribution, reception, storage or manufacture of goods, products, or services shall not constitute a home occupation for the purpose of regulation under this ordinance.”

5. According to Section 100.70 the UDO titled “Bed & Breakfast”, the use is described as, “A dwelling in which lodging for rent to the public, with or without meals, is provided for overnight guests for a fee.”
6. All adjoining property owners were notified of the SUP application hearing. The Property was posted with a sign and notices of the public hearing were mailed to all adjacent property owners. All parties and the public were given notice of the December 16, 2024 hearing and the continued hearing to January 21, 2025, and were given the opportunity to offer evidence and testimony related to the Special Use Permit application.
7. The Town Planner testified that because the proposed use of the Property for a tearoom is not specifically listed in the table of permitted uses, the Applicants are seeking a SUP as a mixture between both a “Bed and Breakfast” and “Home Occupation” uses.
8. The Town Planner testified that the Applicants’ SUP application was complete pursuant to UDO Section 100.38-4 and meets all of the requirements of the UDO including UDO Section 100.38-8(B)(3).

CONCLUSIONS OF LAW

1. The Board concludes that the proposed use of the Property as a tearoom is eligible as a special use in the R-HD zoning district as determined by the Town of Carthage Planner.
2. The Board concludes that the Special Use Permit application is complete pursuant to UDO Section 100.38-4 as determined by the Town of Carthage Planner.
3. The Board concludes that proposed use complies with all regulations and standards of the Town of Carthage UDO, as well as any other state or local rule or regulation governing the development of land because the Town of Carthage Planner testified that the Special Use Permit application meets the requirements of the Town of Carthage UDO in Section 100.38-8(B)(3) and all other applicable laws and ordinances.
4. The Board concludes that there is no evidence or testimony to deny the Special Use Permit application for any of the reasons set forth in UDO Section 100-38-8(C).

Commented [BH1]: Are there any other specific UDO requirements that they were required to meet?

Commented [JH2R1]: Yes, also Section 100.38-4

Commented [BH3R1]: Since 100.38-4 deals with when applications are complete, I recited this earlier in the sentence.

Commented [BH4]: Same as comment above.

Commented [JH5R4]: See above

Commented [BH6R4]: Same edit I did above to COL #2

Deleted: ¶

DECISION AND ORDER

Based on the foregoing, the Town of Carthage Board of Commissioners hereby APPROVES the requested Special Use Permit to allow a tearoom business to operate within the existing residential dwelling unit at 403 McReynolds Street. The approval is made with the FOLLOWING CONDITIONS for use of the Property as a tearoom:

- a. The owners will be inhabiting the top floor and utilizing the kitchen and family room on the bottom floor (living corridors).
- b. ABC Permits will be acquired as needed for select events.
- c. All tearoom events will be scheduled events.
- d. The bottom floor, and east side porch will operate as a tearoom and for events (type: baby showers, bridal showers, office party, etc.).
- e. The maximum number of people for any tearoom event will be 48.
- f. The parking will be gravel parking.
- g. The food will be catered for all events.
- h. The ground mounted sign will not be illuminated and will be 24 inches x 36 inches in dimension.
- i. Parking is compliant with 13 available parking spaces on site.
- j. Available days of operation are Tuesday through Saturday, closed on Sunday and Monday.
- k. Available hours of operation are 9am to 10pm.
- l. Alcohol may be served between the hours of 9am and 8pm on the days of operation.
- m. The foyer will be used for check-in purposes and will include a small retail area for tearoom patrons only. Open only during tea events.

So ORDERED this the 21st day of January 2025 by the Town of Carthage Board of Commissioners:

ATTEST: BY: _____
Jimmy Chalflinch, Town Mayor

| _____
Kimberly Gibson, Town Clerk

Pursuant to UDO Section 100.38-8(E), the Applicants have agreed to the above listed conditions which are binding on the Property and as part of the Special Use Permit:

Gregory O'Connor, Applicant

Pamela O'Connor, Applicant