

TOWN OF CARTHAGE
APPEARANCE COMMITTEE - REGULAR MEETING
JUNE 6, 2025
5:30 P.M.

AGENDA

ROLL CALL – Present in person was Committee Chair Erin Rembert and committee member Ashley Coates. Also present and acting as staff liaison and clerk to the committee is Town Manager, Emily Yopp.

1. CALL TO ORDER – Chair Erin Rembert called the meeting to order at 5:30 p.m.

2. APPROVAL OF AGENDA – Ashley Coates motioned to approve the agenda as presented. Mrs. Rembert seconded the motion. All ayes, motion carried 2-0.

3. PUBLIC COMMENT – None.

4. REPORTS

a. Manager's Report

Mrs. Yopp gave the report, which is and does become a part of these minutes. Mrs. Yopp spoke on the Hometown Heroes Banner program and other citizen-led initiatives that have occurred lately. She also gave updates on the Downtown Revitalization project and new Town Hall. Mrs. Yopp finished her report with an update on the annual budget's development and upcoming public hearing dates.

5. NEW BUSINESS

a. Approval of April 10, 2025, regular meeting minutes.

Ashley Coates motioned to approve the minutes as written. Erin Rembert seconded the motion. All ayes, motion carried 2-0.

6. OLD BUSINESS

a. Buggy Festival Recap

The committee discussed how the Buggy Festival went this year with the sale of merchandise designed by committee member Ashley Coates. For 2025, the committee offered custom coffee mugs, glasses, tote bags and stickers with a unique design for various price points. The committee noted that they had much more interest than in years past and sold a good quantity of products. The remaining products will be brought to Town Hall for sale at discounted prices with proceeds going to the committee to support future efforts.

b. Downtown Concrete Planters

The committee discussed the need to install plants in the 4 freestanding concrete planters on the side of the circle with the bakery, cat lounge and office furniture businesses. After discussion, the committee felt that waiting until Fall to plant

evergreens would be best to reduce the risk of losing the new plants due to heat or drought. Mrs. Yopp will bring that matter back to the committee at a later date.

7. OTHER BUSINESS

- a. *July Meeting Cancellation.* Due to conflicting schedules and no active projects Chair Rembert motioned to cancel the July meeting. Ashley seconded the motion. All ayes, motion carries 2-0.
- b. Holiday Decorating for Town Hall. The committee discussed wanting to decorate the new Town Hall for the holidays, primarily Christmas and patriotic holidays, and this becoming a responsibility of the committee. Manager Yopp agreed that this would be a great idea and approved for the committee to take this on this responsibility moving forward. With construction on the building pending, the committee will determine if holiday decorating will be needed for 2025 or if it will be planned starting in 2026.

- 8. ADJOURNMENT** - With no other business, Ashley Coates motioned to adjourn the meeting. Erin Rembert seconded the motion. All ayes, motion carried 2-0. Chair Rembert adjourned the meeting at 6:18 p.m.