

**TOWN OF CARTHAGE
APPEARANCE COMMITTEE
MONDAY, SEPTEMBER 9, 2024
5:30 P.M.**

MEETING MINUTES

ROLL CALL: Present in person was Ashley Coats, Malcolm Hall, and Chairperson Erin Rembert. Town Manager, Emily Yopp, was also present and serving as the committee liaison.

1. CALL TO ORDER: The meeting was called to order by Chair Rembert at 5:30 p.m.

2. APPROVAL OF AGENDA: Malcolm Hall motioned to approve the agenda as presented, Ashley Coates seconded the motion. All ayes, motion carries 3-0.

3. PUBLIC COMMENT: No public attendance.

4. MANAGER'S REPORT: Mrs. Yopp reported on the following:

- Public Works confirmed that they would put the holiday décor up through town the week of November 11-15th as the committee requested.
- Confirmed that there is electricity at the base of the blue planter pots running along Monroe Street.
- Recommended that if the committee wishes to find someone who does cut-outs for silhouettes in the planters this year that a social media post be made asking for proposals from local wood workers. This process does not need to follow any formal procedures and can be paid for with the committee's budget unless the work would be donated for free. Chair Rembert said she would work on some social media imagery to be posted on town's website and Facebook page.

5. NEW BUSINESS

a. Approval of August 12, 2024, Regular Meeting Minutes

Ashley Coates motioned to approve the minutes as presented, Erin Rembert seconded the motion. Malcolm Hall abstained from voting since he was not present at this meeting. All ayes, motion carried 2-0.

6. OLD BUSINESS

a. 2024 Holiday Decorating and Updates on Current Plantings

Erin started by explaining that she felt the petunias did well and are lasting well into the fall with no need to plan a fall decorating/planting day. She did notice that

people continue to take cutting from the plants. Erin also recommended that the committee consider purchasing evergreen shrubs for the blue pots running along Monroe Street to match those around the circle and down McReynolds Street.

For Christmas 2024, Erin requested that town staff pull out the grapevine wreaths so that they may check them to determine if they will be used again this year. Also requested that Public Works clean out the petunias the first week of November to make room for holiday décor.

The Merry Thanksgiving festival was cancelled this year due to lack of vendor participation and the Town of Robbins vs. Town of Carthage softball games coming in November.

Also, the Carthage Christmas Parade will be held on Saturday, December 14, 2024.

7. ADJOURNMENT – With no other business, Malcolm Hall motioned to adjourn the meeting. Erin Rembert seconded the motion. All ayes; motioned passed 3-0. Meeting was adjourned at 5:58 p.m.