

**TOWN OF CARTHAGE
APPEARANCE COMMITTEE - REGULAR MEETING
AUGUST 12, 2024
5:30 P.M.**

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Members of the committee may add or remove items on the agenda. A majority vote or unanimous consent is required before proceeding with the meeting.

3. PUBLIC COMMENT

4. REPORTS

- a. Manager's Report

5. NEW BUSINESS

- a. Approval of June 10, 2024, regular meeting minutes.

6. OLD BUSINESS

7. ADJOURNMENT

**Meetings are held in the Board Room inside the McDonald Building
located at 207 McReynolds Street.**

MANAGER'S REPORT
AUGUST 9, 2024

1. Downtown Revitalization Plan Chosen

In July, the Board of Commissioners reconvened to hear public comment and consider which of the three plans would be best for the Town of Carthage to pursue in the coming years. The downtown business owners in attendance spoke with the Board about their desire to keep as much parking around their businesses as possible to ensure their customers would be able to easily access the shops. The Board voted to adopt the downtown plan that will prioritize parking around the circle and in front of businesses. Consultant Koontz Jones Design will finalize the details and phases of this multi-year project in September. We will then begin the bidding and procurement phase and eventually move into construction using the grant funding we've received so far.

2. Volunteers Needed

We have one interested volunteer for the Appearance Committee, Debbie Bowman, who applied to volunteer with the committee. We will be scheduling her interview and hopefully subsequent appointment for the Board of Commissioner's August 19th regular meeting. I have received no other applications for the APC.

We are also seeking volunteers for the newly created Special Events Committee and one available position on the Planning Board to be served by a resident of the Carthage ETJ jurisdiction only. Please spread the word!

Submitted by Town Manager, Emily Yopp

**TOWN OF CARTHAGE
APPEARANCE COMMITTEE
MONDAY, JUNE 10, 2024
5:30 P.M.**

MEETING MINUTES

ROLL CALL: Present in person were Chairperson Erin Rembert, Malcolm Hall, Ashley Coates, and Tom and Becky Prim. Also present was Town Manager Emily Yopp serving as liaison to the committee. One member of the public, Antoniette Kelly, was in attendance.

1. CALL TO ORDER: Chair Rembert called the meeting to order at 5:30 p.m.

2. APPROVAL OF AGENDA: A discussion of the downtown revitalization planning efforts was recommended to be added to the agenda. Chair Rembert motioned to approve agenda with the addition, Tom seconded the motion. All ayes, motion carries 5-0.

3. PUBLIC COMMENT: No public comment.

4. MANAGER'S REPORT: Town Manager Yopp reported on a variety of topics to include a follow up to Mr. Hall's question regarding if there is a formal, written agreement between Carthage and Moore County Parks and Rec for delegation of duties and responsibilities to maintain the baseball field at Nancy Kiser Park. Mrs. Yopp stated that there is a long-standing verbal agreement between the two agencies and that Moore County Parks and Rec mows inside the fence and drags the field as part of their agreement with the town for the use of that area. Carthage Public Works maintains all other areas.

Mrs. Yopp also reported on the status of a potential volunteer, Cheryl Degraffenreid, for the committee, the committee's current fund balance and a reminder that there will not be a July meeting.

5. OLD BUSINESS - None

6. NEW BUSINESS

a. Term Reappointments and Quorum

Tom and Becky Prim have served on the committee for the last 9 years and are eligible for reappointment as their terms are set to end on June 30. The Prims have decided not to apply for reappointment to serve as voting members of the committee but instead will remain available as volunteers for special projects such as downtown planting or decorating.

Antoniette Kelly requested to speak to the committee and offered her assistance in helping advertise and advocate for more volunteers to join the committee. The committee discussed ways that they could communicate their needs for more members such as social media, website, other board/committee meetings, newsletter, etc.

b. Approval of Meeting Minutes

Committee reviewed the meeting minutes from the April 8 and May 13, 2024, regular meetings. Ashley Coates motioned to approve minutes as presented. Tom Prim seconded the motion. All ayes, motion carried 5-0.

c. Downtown Revitalization Discussion

Chair Rembert addressed the committee and asked that each member spread the word and consider attending the Board of Commissioner's meeting on June 17 as they take public comment and discuss three different plans, only one of which will be chosen, to guide the future construction and revitalization of downtown Carthage.

7. ADJOURNMENT: Malcolm Hall motioned to adjourn the meeting; Becky Prim seconded the motion. All ayes, motion carries 5-0. Chair Rembert adjourned the meeting at 6:12 p.m.