



Town of Carthage

TOWN MANAGER
Emily Yopp

MAYOR
Jimmy Chalflinch

TOWN CLERK
Kimberly Gibson

Request for Qualifications Carthage Town Hall Renovation – Design Services

Addendum #3
Released March 27, 2025

1. Who all was sent the RFP?
 - Answer: This is an RFQ (request for qualifications) process, and it was sent to a list of potential bidders throughout the region/state. We also posted the RFQ on the North Carolina Electronic vendor portal.
2. Do you know if there has been a lot of interest?
 - Answer: We have received questions from a few potential bidders as of March 20, 2025.
3. Are there existing plans of the building?
 - Answer: There has only been inspections conducted thus far (structurally and interior).
4. Did the Town perform a programming exercise or test fit to ensure the building will work for the intended purpose?
 - Answer: No – but we are confident that the building will work for the intended purpose.
5. How much was the grant for and does that include all of the projects? Any type of match from the Town, County or other entity?
 - Answer: We can say that the costs for renovation of the building is at least \$350,000, but we anticipate it being more with contributions from the Town of Carthage.
6. Would you be able to share the budget for this project?
 - See the response to question 6.
7. **We have extended the deadline for questions from March 24, 2025, to March 28, 2025 – by 5:00 p.m. EST.**



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8. Under the project timeline, it states the town wants “construction request for proposals by December 2026”, do you mean December 2025, or do you mean you want construction finished by December 2026?
- Answer: Construction needs to be completed no later than December 31, 2026. Ideally, we would like the project to be completed even earlier.